



Ref. number: 7.14.031.005

(Doc. 400.2.1)

**FINAL REPORT OF THE CYPRUS AGENCY OF QUALITY ASSURANCE AND
ACCREDITATION IN HIGHER EDUCATION**

**EVALUATION - ACCREDITATION
OF THE PROGRAM OF STUDY**

IN GREEK: Διοίκηση Ξενοδοχειακών, 4 χρόνια με προαιρετικά ένα επιπρόσθετο χρόνο για μαθήματα αγγλικής γλώσσας, 240 ECTS, (Bachelor of Arts)

IN ENGLISH: Hospitality Management, 4 years, plus an optional foundation year, 240 ECTS, (Bachelor of Arts)

OF THE HIGHER EDUCATION INSTITUTION

College of Tourism and Hotel Management

This Final Report was prepared on the basis of Article (20) (2)(f) (i) of the "Quality Assurance and Accreditation in Higher Education and the Establishment and Operation of an Agency on Related Matters Laws" of 2015 and 2016 [N. 136 (I) / 2015 and N.47 (I) / 2016].

THE PROCEDURE:

On 1st of July 2019, the legal representative of the Higher Education Institution *College of Tourism and Hotel Management* submitted an application (Doc. 200.1), based on Article (17) of the "Quality Assurance and Accreditation in Higher Education and the Establishment and Operation of an Agency on Related Matters Laws" of 2015 and 2016, for the evaluation-accreditation of the program of study:

IN GREEK: Διοίκηση Ξενοδοχειακών, 4 χρόνια με προαιρετικά ένα επιπρόσθετο χρόνο για μαθήματα αγγλικής γλώσσας, 240 ECTS, (Bachelor of Arts)

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This application is registered in the file with the reference number: 7.14.031.005

In the framework of competences conferred on it by the relevant legislation, the Council of the Agency has constituted an External Evaluation Committee (EEC) which, after initially examining the institution's application for program evaluation and accreditation, performed an on-site visit at the institution on 27 January 2020.

The EEC met with the head of the institution, the head of the relevant department, the program's coordinator, members of the academic staff, and members of the administrative staff, students and / or their representatives and the Internal Quality Assurance Committee.

Additionally, the EEC examined the institution's facilities (library, computer labs, research infrastructures, etc.), various documents presented and/or requested by the EEC, the School's/

Faculty's structure and the program's position in it, the CVs of the teaching staff and their relationship to the institution as teachers in regard to any other duties and teaching in other programs of study.

The EEC has documented its findings and recommendations and drew up the External Evaluation Report in the Doc. 300.1.1.

CYQAA Council's Decision

The Council of the Cyprus Agency of Quality Assurance and Accreditation of Higher Education, during its 55th Summit on 6th July 2020, on the basis of Article 20 (2)(f)(i) of the "Quality Assurance and Accreditation in Higher Education and the Establishment and Operation of an Agency on Related Matters Laws" of 2015 and 2016 [N. 136 (I) / 2015 and N.47 (I) / 2016], and on the basis of the suggestions of the External Evaluation Committee, the comments of the institution on the report **decided that the program is accredited to be delivered in English.**

According to the recommendations of the EEC and the decision of the Agency, the Institution is required, within six months and no later than 30 December 2020, to provide evidence and data confirming compliance with the following:

1. Revise course structure and modules to include research-based formative and summative assessments throughout the programme but more specifically in the third and final year of study.
2. Update, enrich and expand the content of the courses to meet the standards of a BA degree.
3. Provide details regarding the criteria for admission of students to the program, according to the EQF ensuring that fit-for-purpose admission procedures are in place.
4. Set B2 level in English language as a minimum admission requirement
5. Provide evidence of the processes pertaining transfer/progression of students wishing to pursue the 4 year BA degree, after completing the 3 year Higher Diploma in Hotel Administration and state the ECTS that are transferred.
6. Establish processes to support staff's research activities. This may include establishing time release from teaching duties (i.e 3 hours per semester) so that faculty members can be more actively engaged in research. Time release will be granted provided that the applicant faculty member has submitted a clear plan and by examination of his/her previous research output.
7. Take measures to correct the problem pertaining the adequacy of space in relation to the number of students to ensure compliance with health and safety regulations. It is noted that, more drastic measures are needed to correct the problem than changing the courses' timetables.
8. Repeat the sessions affected by the issue related to the limited adequacy of space, with smaller groups of students. It is noted that the Agency considers that the use of facilities by smaller groups of students to ensure compliance with health and safety regulations is as a temporary solution. Until the issue is resolved, the Agency expects that the frequency of the sessions will be recorded in the curricula and the respective timetables of the affected modules and the number of students attending each session will be documented in the class rosters available per request.

The current accreditation begins in the **Winter** semester of the academic year **2020 – 2021** and ceases to be in effect at the end of the **Spring** semester of the academic year **2025 – 2026**.

On the basis of Article (4) of the relevant Legislation, it is noted that "the above accreditation is valid for the period provided by the provisions of the Law and is repeated every five (5) years and



that the procedure starts at the request of the institution which must, and shall be submitted at least sixteen (16) months before the expiry of the previous accreditation".

Additionally, on the basis of Article (17) (3) (f) during the period of validity of the Accreditation, the Agency acting of its own motion, may examine whether the criteria continue to be met and if they are not met, then the Agency shall revoke the Accreditation, and immediately inform the institution concerned.

(Professor Mary Ioannidou-Koutselini)
President of the Board of the
Cyprus Agency of Quality Assurance and Accreditation in Higher
Education

Date: 7 July 2020