

**Cyprus Agency of Quality Assurance and Accreditation in
Higher Education**

Republic of Cyprus

**External Evaluation Report
Program of Study**

Institution: INTERCOLLEGE

**Program of Study: Electrical Technician (2 Years/132
ECTS, Diploma)»**

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INSTRUCTIONS:

The present document has been prepared within the framework of the authority and competencies of the Cyprus Agency of Quality Assurance and Accreditation in Higher Education, according to the provisions of the “Quality Assurance and Accreditation of Higher Education and the Establishment and Operation of an Agency on Related Matters Laws of 2015 to 2016” [N. 136 (I)/2015].

The document is duly completed by the External Evaluation Committee for each program of study. The ANNEX (Doc. Number 300.1) constitutes an integral part of the external evaluation report for the external evaluation accreditation of a program of study.

EXTERNAL EVALUATION COMMITTEE:

| NAME | TITLE | UNIVERSITY / INSTITUTION |
|-----------------------|---------------------|---|
| Evangelos Dialynas | Professor | National Technical University of Athens |
| Anastasios Bakirtzis | Professor | Aristotle University of Thessaloniki |
| Elias Kyriakides | Associate Professor | University of Cyprus |
| Demetris Chrysostomou | Student | University of Cyprus |

INTRODUCTION:

I. The External Evaluation procedure

Prior to the visit, the EEC was provided with Document 200.1 (in both Greek and English), which contains the application for evaluation submitted by the program of studies, including CVs of all the involved personnel. This was studied by each EEC member separately prior to the visit.

During the site visit, the EEC additionally received copies of the slides of the presentation given during the evaluation meeting.

The EEC had the opportunity to meet the top administration of the organization and the program coordinator, some of the instructors of the program (in a private meeting) and two of the administrative staff of the college (in a private meeting). No meeting with the students took place, since this program has been inactive for the last two years, waiting for a new legislation to be voted by the parliament regarding to the professional rights of graduates from such programs.

After a presentation of the college by its Director, the Coordinator of the program gave a presentation of the program. The EEC followed up with several questions about the program, the student support services, the teaching philosophy, grading, quality assurance, and the administration of the program. The EEC had an opportunity to visit all the laboratories used for the program and ask specific questions. The EEC has also visited the library of the University of Nicosia, to which Intercollege students have access.

Overall, the EEC was highly satisfied with the laboratory facilities of the program and the engagement of the personnel involved. It is noted that there are certain synergies regarding laboratory usage, teaching classrooms, and the library with the University of Nicosia, resulting in efficient usage of facilities.

II. The Internal Evaluation procedure

The EEC ascertained that the submitted application was complete and detailed, describing adequately the program. The EEC members were satisfied by the commitment of the relevant staff.

FINDINGS:

1. EFFECTIVENESS OF TEACHING WORK – AVAILABLE RESOURCES

The program is judged to be satisfactory and up to the standards expected at this level of studies. A significant effort has been made to make available to the students satisfactory quality laboratory facilities, which is a requirement given the technical nature of the program.

The teaching material is satisfactory, although some improvements are suggested as described in the Conclusions and Suggestions section.

The teaching personnel is adequate for this program, although it can be increased (especially in the case of laboratories) for a better and more effective training outcome. The increase of permanent teaching personnel is suggested to ensure continuity in teaching, as well as continuous availability to students. Summer practical training is a requirement in both years and this is considered very important.

2. PROGRAM OF STUDY AND HIGHER EDUCATION QUALIFICATIONS

Overall the program of studies is satisfactory. The EEC has provided the program coordinator with specific suggestions for improvement, which are listed in the Conclusions and Recommendations Section. These suggestions were based both on the expected level of the students and on the expected outcomes of the program.

All quality assurance processes have been put in place, via an Internal Quality Assurance Committee, comprising the Director of Academic Studies, the Program Coordinator, an Internal Quality Assurance staff member, members of the teaching personnel, and student representatives.

The laboratory facilities are satisfactory and up to the required level, based on international standards. These facilities are very important for such programs.

The program provided mobility opportunities in the past, which is a positive aspect. Given the nature of the program, the international dimension is not a requirement. The level of the program of studies is equivalent to similar programs existing internationally.

The students are placed to local companies for summer internships (two internships required). When the program was operational, it was very common that these companies hired the students after their graduation.

This is an important program that can provide the Cyprus industry with qualified technicians.

3. RESEARCH WORK AND SYNERGIES WITH TEACHING

Not applicable for this program.

4. ADMINISTRATION SERVICES, STUDENT WELFARE AND SUPPORT OF TEACHING WORK

The college has all required administrative mechanisms and infrastructure for the support of the teaching work.

The college does not have a library, but the students have access to the library of the University of Nicosia (within a small distance), which is adequately equipped and also subscribes to various electronic sources.

The laboratory facilities are satisfactory, as noted above.

The financial management procedures are satisfactory and according to international standards. The tuition fees are reasonable.

5. DISTANCE LEARNING PROGRAMS

Not applicable for this program.

6. DOCTORAL PROGRAMS OF STUDY

Not applicable for this program.

CONCLUSIONS AND SUGGESTIONS OF THE EXTERNAL EVALUATION COMMITTEE

The program has operated for 4 years. Currently, it has been suspended due to low student interest resulting from the non-existence of appropriate legislation for the professional rights of the graduates. However, a new legislation has been prepared and is under approval by the Parliament.

The EEC overall is positive for the program and believes that it corresponds to the needs of the Cyprus market. It is adequately structured and supported by the college administration. The personnel and infrastructure are adequate for the needs of the program.

The following specific suggestions are provided for the further improvement of the program:

- In the Mathematics course (ETECH-150), the course contents seem to be elementary and must be enriched with certain topics, such as complex numbers and derivatives. These topics are required for subsequent courses (e.g., ETECH-200 and ETECH-220).
- The references of the courses must include appropriate text-books written in Greek. These books need to be at an appropriate level for the students of the program.
- For safety reasons, the laboratories need to be supervised by two staff members at a time.
- No ECTS/credits are noted in the syllabus for the summer internships. This needs to be corrected.

Quality Standards and Indicators

External Evaluation of a Program of Study

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|---|
| Institution: Intercollege..... |
| Program of Study: Electrical Technician (2 Years/132 ECTS, Diploma) |
| Duration of the Program of Study: 2 years..... |
| Evaluation Date: 15 June 2018..... |

The present document has been prepared within the framework of the authority and competencies of the Cyprus Agency of Quality Assurance and Accreditation in Higher Education, according to the provisions of the “Quality Assurance and Accreditation of Higher Education and the Establishment and Operation of an Agency on Related Matters Laws of 2015 to 2016”.

The document describes the quality standards and indicators, which will be applied for the external evaluation of programs of study of institutions of higher education, by the External Evaluation Committee.

DIRECTIONS: Note what is applicable for each quality standard/indicator.

1. Applicable to a minimum degree
2. Applicable to a non satisfactory degree
3. Applicable to a satisfactory degree
4. Applicable to a very satisfactory degree
5. It applies and it constitutes a good practice

It is pointed out that, in the case of standards and indicators that cannot be applied due to the status of the institution and/or of the program of study, N/A (= Not Applicable) should be noted and a detailed explanation should be provided on the institution’s corresponding policy regarding the specific quality standard or indicator.

Members of the External Evaluation Committee

| NAME | TITLE | UNIVERSITY / INSTITUTION |
|-----------------------|---------------------|---|
| Evangelos Dialynas | Professor | National Technical University of Athens |
| Anastasios Bakirtzis | Professor | Aristotle University of Thessaloniki |
| Elias Kyriakides | Associate Professor | University of Cyprus |
| Demetris Chrysostomou | Student | University of Cyprus |

Date and Time of the On-Site Visit: 15 June 2018, 9 am

Duration of the On-Site Visit: 8 hours

| 1. EFFECTIVENESS OF TEACHING WORK – AVAILABLE RESOURCES | | | | | | |
|---|---|---|---|---|---|---|
| 1.1 | Organization of teaching work | 1 | 2 | 3 | 4 | 5 |
| 1.1.1 | The student admission requirements to the program of study, are based on specific regulations which are adhered to in a consistent manner. | | | | | X |
| 1.1.2 | The number of students in each class allows for constructive teaching and communication, and it compares positively to the current international standards and/or practices. | | | | | X |
| 1.1.3 | The organization of the educational process safeguards the quality implementation of the program's purpose and objectives and the achievement of the learning outcomes. Particularly, the following are taken into consideration: | | | | | |
| 1.1.3.1 | The implementation of a specific academic calendar and its timely publication. | | | | | X |
| 1.1.3.2 | The disclosure of the program's curricula to the students, and their implementation by the teaching personnel | | | | | X |
| 1.1.3.3 | The course web-pages, updated with the relevant supplementary material | | | X | | |
| 1.1.3.4 | The procedures for the fulfillment of undergraduate and postgraduate assignments / practical training | | | | | X |
| 1.1.3.5 | The procedures for the conduct and the format of the examinations and for student assessment | | | | | X |
| 1.1.3.6 | The effective provision of information to the students and the enhancement of their participation in the procedures for the improvement of the educational process. | | | | | X |
| 1.1.4 | Adequate and modern learning resources, are available to the students, including the following: | | | | | |
| 1.1.4.1 | facilities | | | | | X |
| 1.1.4.2 | Library | | | | | X |
| 1.1.4.3 | Infrastructure | | | | X | |
| 1.1.4.4 | student welfare | | | | X | |

| | | | | | | | | |
|---|--|--------------------|----------|----------|----------|----------|----------|---|
| | 1.1.4.5 | academic mentoring | | | | | | X |
| 1.1.5 | A policy for regular and effective communication, between the teaching personnel and the students, is applied. | | | | | | | X |
| 1.1.6 | The teaching personnel, for each course, provide timely and effective feedback to the students. | | | | | | | X |
| 1.1.7 | Statutory mechanisms, for the support of students and the communication with the teaching personnel, are effective. | | | | | X | | |
| 1.1.8 | Control mechanisms for student performance are effective. | | | | | | | X |
| 1.1.9 | Support mechanisms for students with problematic academic performance are effective. | | | | X | | | |
| 1.1.10 | Academic mentoring processes are transparent and effective for undergraduate and postgraduate programs and are taken into consideration for the calculation of academic work load. | | | | | X | | |
| 1.1.11 | The program of study applies an effective policy for the prevention and detection of plagiarism. | | | | | | | X |
| 1.1.12 | The program of study provides satisfactory mechanisms for complaint management and for dispute resolution. | | | | | | | X |
| <p>No international students are foreseen in the program of study and the maximum number of students per class is 15. Up to eight students can take part in each laboratory session. All the students are expected to be from Cyprus.</p> | | | | | | | | |
| 1.2 | Teaching | | 1 | 2 | 3 | 4 | 5 | |
| 1.2.1 | The methodology utilized in each course is suitable for achieving the course's purpose and objectives and those of the individual modules. | | | | | | | X |
| 1.2.2 | The methodology of each course is suitable for adults. | | | | | | | X |
| 1.2.3 | Continuous-formative assessment and feedback are provided to the students regularly. | | | | | | | X |
| 1.2.4 | The assessment system and criteria regarding student course performance, are clear, adequate, and known to the students. | | | | | | | X |
| 1.2.5 | Educational activities which encourage students' active | | | | | | | X |

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|---|--|----------|----------|----------|----------|----------|---|
| | participation in the learning process, are implemented. | | | | | | |
| 1.2.6 | Teaching incorporates the use of modern educational technologies that are consistent with international standards, including a platform for the electronic support of learning. | | | | | | X |
| 1.2.7 | Teaching materials (books, manuals, journals, databases, and teaching notes) meet the requirements set by the methodology of the program's individual courses, and are updated regularly. | | | | | | X |
| Good teaching practices are applied, following international standards. | | | | | | | |
| 1.3 | Teaching Personnel | 1 | 2 | 3 | 4 | 5 | |
| 1.3.1 | The number of full-time academic personnel, occupied exclusively at the institution, and their fields of expertise, adequately support the program of study. | | | | X | | |
| 1.3.2 | The members of teaching personnel for each course have the relevant formal and fundamental qualifications for teaching the course, as described by the legislation, including the following: | | | | | | |
| 1.3.2.1 | Subject specialization, preferably with a doctorate, in the discipline. | | | | | | |
| 1.3.2.2 | Publications within the discipline. | | | | | | |
| 1.3.3 | The specializations of Visiting Professors adequately support the program of study. | | | | | | |
| 1.3.4 | Special Teaching Personnel and Special Scientists have the necessary qualifications, adequate work experience and specialization to teach a limited number of courses in the program of study. | | | | | | X |
| 1.3.5 | In every program of study the Special Teaching Personnel does not exceed 30% of the Teaching Research Personnel. | X | | | | | |
| 1.3.6 | The teaching personnel of each private institution of tertiary education, to a percentage of at least 70%, has recognized academic qualification, by one level higher than that of the | | | | | | X |

| | | | | | | |
|---|--|--|--|---|--|---|
| | program of study in which he/she teaches. | | | | | |
| 1.3.7 | In the program of study, the ratio of the number of courses taught by full-time personnel, occupied exclusively at the institution, to the number of courses taught by part-time personnel, ensures the quality of the program of study. | | | X | | |
| 1.3.8 | The ratio of the number of students to the total number of teaching personnel is adequate for the support and safeguarding of the program's quality. | | | | | X |
| 1.3.9 | The academic personnel's teaching load does not limit the conduct of research, writing, and contribution to the society. | | | | | |
| 1.3.10 | Future redundancies / retirements, expected recruitment and promotions of academic personnel safeguard the unimpeded implementation of the program of study within a five-year span. | | | | | X |
| 1.3.11 | The program's Coordinator has the qualifications and experience to efficiently coordinate the program of study. | | | | | X |
| <p>1.3.2, 1.3.3, 1.3.9 are N/A for this diploma 1.3.5: Only three out of nine teaching personnel are foreseen to have a full time status.</p> <p>Overall, the teaching personnel is adequate for the purposes of this program.</p> | | | | | | |

| 2. PROGRAM OF STUDY AND HIGHER EDUCATION QUALIFICATIONS | | | | | | |
|---|--|----------|----------|----------|----------|----------|
| 2.1 | Purpose and Objectives and learning outcomes of the Program of Study | 1 | 2 | 3 | 4 | 5 |
| 2.1.1 | The purpose and objectives of the program of study are formulated in terms of expected learning outcomes and are consistent with the mission and the strategy of the institution. | | | | | X |
| 2.1.2 | The purpose and objectives of the program and the learning outcomes are utilized as a guide for the design of the program of study. | | | | | X |
| 2.1.3 | The higher education qualification and the program of study, conform to the provisions of their corresponding Professional and Vocational Bodies for the purpose of registration to these bodies. | | | | X | |
| 2.1.4 | The program's content, the methods of assessment, the teaching materials and the equipment, lead to the achievement of the program's purpose and objectives and ensure the expected learning outcomes. | | | | | X |
| 2.1.5 | The expected learning outcomes of the program are known to the students and to the members of the academic and teaching personnel. | | | | | X |
| 2.1.6 | The learning process is properly designed to achieve the expected learning outcomes. | | | | | X |
| 2.1.7 | The higher education qualification awarded to the students, corresponds to the purpose and objectives and the learning outcomes of the program. | | | | | X |
| <p>2.1.3: The grade refers to the expected voting of the legislature for the registration of the graduates to relevant bodies.</p> <p>The structure of the program of studies is reasonable and complete.</p> | | | | | | |

| 2.2 | Structure and Content of the Program of Study | 1 | 2 | 3 | 4 | 5 |
|--|---|---|---|---|---|---|
| 2.2.1 | The course curricula clearly define the expected learning outcomes, the content, the teaching and learning approaches and the method of assessing student performance. | | | | | X |
| 2.2.2 | The European Credit Transfer System (ECTS) is applied and there is true correspondence between credits and workload per course and per semester for the student either he / she studies in a specific program or he/she is registered and studies simultaneously in additional programs of studies according to the European practice in higher education institutions. | | | | X | |
| 2.2.3 | The program of study is structured in a consistent manner and in sequence, so that concepts operating as preconditions precede the teaching of other, more complex and cognitively more demanding, concepts. | | | | X | |
| 2.2.4 | The higher education qualification awarded, the learning outcomes and the content of the program are consistent. | | | | | X |
| 2.2.5 | The program, in addition to the courses focusing on the specific discipline, includes an adequate number of general education courses. | | | | X | |
| 2.2.6 | The content of courses and modules, and the corresponding educational activities are suitable for achieving the desired learning outcomes with regards to the knowledge, skills, and abilities which should be acquired by students. | | | | X | |
| 2.2.7 | The number and the content of the program's courses are sufficient for the achievement of learning outcomes. | | | | X | |
| 2.2.8 | The content of the program's courses reflects the latest achievements / developments in science, arts, research and technology. | | | | X | |
| 2.2.9 | Flexible options / adaptable to the personal needs or to the needs of students with special needs, are provided. | | | X | | |
| <p>2.2.7: Please see comments in the Conclusions and Suggestions Section. No students are expected for parallel study with other academic institutions.</p> | | | | | | |

| 2.3 | Quality Assurance of the Program of Study | | 1 | 2 | 3 | 4 | 5 |
|--|--|---|---|---|---|---|---|
| 2.3.1 | The arrangements regarding the program's quality assurance define clear competencies and procedures. | | | | | | X |
| 2.3.2 | Participation in the processes of the system of quality assurance of the program, is ensured for | | | | | | |
| | 2.3.2.1 | the members of the academic personnel | | | | | X |
| | 2.3.2.2 | the members of the administrative personnel | | | | | X |
| | 2.3.2.3 | the students. | | | | | X |
| 2.3.3 | The guide and / or the regulations for quality assurance, provide detailed information and data for the support and management of the program of study. | | | | | X | |
| 2.3.4 | The quality assurance process constitutes an academic process and it is not restricted by non-academic factors. | | | | | X | |
| <p>There is an Internal Quality Assurance committee, with all required procedures for the evaluation of courses and the instructors.</p> | | | | | | | |
| 2.4 | Management of the Program of Study | | 1 | 2 | 3 | 4 | 5 |
| 2.4.1 | Effective management of the program of study with regard to its design, its approval, its monitoring and its review, is in place. | | | | | X | |
| 2.4.2 | It is ensured that learning outcomes may be achieved within the specified timeframe. | | | | | | X |
| 2.4.3 | It is ensured that the program's management and development process is an academic process which operates without any non-academic interventions. | | | | | X | |
| 2.4.4 | The academic hierarchy of the institution, (Rector, Vice-Rectors, Deans, Chairs and Programs' Coordinators, academic personnel) have the sole responsibility for academic excellence and the development of the programs of study. | | | | | X | |
| 2.4.5 | Information relating to the program of study are posted publicly and include: | | | | | | |
| | 2.4.5.1 | The provisions regarding unit credits | | | | | X |
| | 2.4.5.2 | The expected learning outcomes | X | | | | |

| | | | | | | | | |
|--|---|--|----------|----------|----------|----------|----------|---|
| | 2.4.5.3 | The methodology | X | | | | | |
| | 2.4.5.4 | Course descriptions | X | | | | | |
| | 2.4.5.5 | The program's structure | | | | | | X |
| | 2.4.5.6 | The admission requirements | | | | | | X |
| | 2.4.5.7 | The format and the procedures for student assessment | X | | | | | |
| 2.4.6 | The award of the higher education qualification is accompanied by the Diploma Supplement which is in line with the European and international standards. | | X | | | | | |
| 2.4.7 | The effectiveness of the program's evaluation mechanism, by the students, is ensured. | | | | | | X | |
| 2.4.8 | The recognition and transfer of credit units from previous studies is regulated by procedures and regulations which ensure that the majority of credit units is awarded by the institution which awards the higher education qualification. | | | | | | | X |
| <p>2.4.5.2-2.4.5.4 and 2.4.5.7: This information is available and provided to the students. However, they are not available on the web site.</p> <p>2.4.6: N/A in hard copies.</p> <p>There are two practical training modules (summer internships). These are foreseen to take place in Cyprus.</p> | | | | | | | | |
| 2.5 | International Dimension of the Program of Study | | 1 | 2 | 3 | 4 | 5 | |
| 2.5.1 | The program's collaborations with other institutions are compared positively with corresponding collaborations of other departments / programs of study in Europe and internationally. | | | | | | | |
| 2.5.2 | The program attracts Visiting professors of recognized academic standing. | | | | | | | |
| 2.5.3 | Students participate in exchange programs. | | | | | X | | |
| 2.5.4 | The academic profile of the program of study is compatible with corresponding programs of study in Cyprus and internationally. | | | | | | | X |

2.5.1 and 2.5.2: N/A

2.5.3: The organization has a mobility program for its students that provides the possibility of training visits of duration 2-4 weeks.

The program compares positively with corresponding programs operating in Cyprus and abroad in higher education institutions of the same rank.

| 2.6 | Connection with the labor market and the society | 1 | 2 | 3 | 4 | 5 |
|-------|--|---|---|---|---|---|
| 2.6.1 | The procedures applied, so that the program conforms to the scientific and professional activities of the graduates, are adequate and effective. | | | | | X |
| 2.6.2 | According to the feasibility study, indicators for the employability of graduates are satisfactory. | | | | X | |
| 2.6.3 | Benefits, for the society, deriving from the program are significant. | | | | X | |

The program utilizes an advisory committee, comprising industry experts, that provide feedback on improving the quality of the program.

3. RESEARCH WORK AND SYNERGIES WITH TEACHING

| 3.1 | Research - Teaching Synergies | 1 | 2 | 3 | 4 | 5 |
|-------|---|---|---|---|---|---|
| 3.1.1 | It is ensured that teaching and learning have been adequately enlightened by research. | | | | | |
| 3.1.2 | New research results are embodied in the content of the program of study. | | | | | |
| 3.1.3 | Adequate and sufficient facilities and equipment are provided to support the research component of the program of study, which are available and accessible to the personnel and the students. | | | | | |
| 3.1.4 | The results of the academic personnel's research activity are published in international journals with the peer-reviewing system, in international conferences, conference minutes, publications etc. | | | | | |

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| 3.1.5 | External, non-governmental, funding for the academic personnel's research activities, is compared positively to the funding of other institutions in Cyprus and abroad. | | | | | |
| 3.1.6 | Internal funding, of the academic personnel's research activities, is compared positively to the funding of other institutions in Cyprus and abroad. | | | | | |
| 3.1.7 | The policy for, indirect or direct, internal funding of the academic personnel's research activity is satisfactory. | | | | | |
| 3.1.8 | The participation of students, academic, teaching and administrative personnel of the program in research activities and projects is satisfactory. | | | | | |
| 3.1.9 | Student training in the research process is sufficient. | | | | | |
| This item is not applicable for this program since this is a vocational program. | | | | | | |

| 4. ADMINISTRATION SERVICES, STUDENT WELFARE AND SUPPORT OF TEACHING WORK | | | | | | |
|---|--|----------|----------|----------|----------|----------|
| 4.1 | Administrative Mechanisms | 1 | 2 | 3 | 4 | 5 |
| 4.1.1 | There is a Student Welfare Service that supports students with regards to academic and personal problems and difficulties. | | | | X | |
| 4.1.2 | Statutory administrative mechanisms for monitoring and supporting students are sufficient. | | | | | X |
| 4.1.3 | The efficiency of these mechanisms is assessed on the basis of specific criteria. | X | | | | |
| 4.1.3: No criteria have been set. | | | | | | |
| 4.2 | Infrastructure / Support | 1 | 2 | 3 | 4 | 5 |
| 4.2.1 | There are suitable books and reputable journals supporting the program. | | | | | X |

| | | | | | | |
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| 4.2.2 | There is a supportive internal communication platform. | | | | | X |
| 4.2.3 | The facilities are adequate in number and size. | | | | | X |
| 4.2.4 | The equipment used in teaching and learning (laboratory and electronic equipment, consumables etc) are quantitatively and qualitatively adequate. | | | | | X |
| 4.2.5 | Teaching materials (books, manuals, scientific journals, databases) are adequate and accessible to students. | | | X | | |
| 4.2.6 | Teaching materials (books, manuals, scientific journals, databases) are updated regularly with the most recent publications. | | | | | X |
| 4.2.7 | The teaching personnel are provided with training opportunities in teaching method, in adult education, and in new technologies on the basis of a structured learning framework. | | | | | X |
| <p>The library at the University of Nicosia is available to the students of Intercollege. The library resources are at a good level. It is suggested to include bibliography at a simpler level (appropriate for this program of studies, vocational oriented), and also in Greek.</p> | | | | | | |
| 4.3 | Financial Resources | 1 | 2 | 3 | 4 | 5 |
| 4.3.1 | The management and allocation of the financial resources of the program of study, allow for the development of the program and of the academic / teaching personnel. | | | | | X |
| 4.3.2 | The allocation of financial resources as regards to academic matters, is the responsibility of the relevant academic departments. | | | X | | |
| 4.3.3 | The remuneration of academic and other personnel is analogous to the remuneration of academic and other personnel of the respective institutions in Cyprus. | | | X | | |
| 4.3.4 | Student tuition and fees are consistent to the tuition and fees of other respective institutions. | | | | X | |
| <p>The financial management procedures are satisfactory and according to international standards. The tuition fees are reasonable.</p> | | | | | | |

The following criterion applies additionally for distance learning programs of study.

This criterion is not applicable for this program.

| 5. | DISTANCE LEARNING PROGRAMS | 1 | 2 | 3 | 4 | 5 |
|------|---|---|---|---|---|---|
| 5.1 | Feedback processes for teaching personnel with regards to the evaluation of their teaching work, by the students, are satisfactory. | | | | | |
| 5.2 | The process and the conditions for the recruitment of academic / teaching personnel, ensure that candidates have the necessary skills and experience for long distance education. | | | | | |
| 5.3 | Through established procedures, appropriate training, guidance and support, are provided to teaching personnel, to enable it to efficiently support the educational process. | | | | | |
| 5.4 | Student performance monitoring mechanisms are satisfactory. | | | | | |
| 5.5 | Adequate mentoring by the teaching personnel, is provided to students, through established procedures. | | | | | |
| 5.6 | The unimpeded long distance communication between the teaching personnel and the students, is ensured to a satisfactory degree. | | | | | |
| 5.7 | Assessment consistency, its equivalent application to all students, and the compliance with predefined procedures, are ensured. | | | | | |
| 5.8 | Teaching materials (books, manuals, scientific journals, databases) comply with the requirements provided by the long distance education methodology and are updated regularly. | | | | | |
| 5.9 | The program of study has the appropriate and adequate infrastructure for the support of learning. | | | | | |
| 5.10 | The supporting infrastructures are easily accessible. | | | | | |
| 5.11 | Students are informed and trained with regards to the available educational infrastructure. | | | | | |
| 5.12 | The procedures for systematic control and improvement of the supportive services are regular and effective. | | | | | |
| 5.13 | Infrastructure for distance education is comparable to university infrastructure in the European Union and | | | | | |

| | | | | | | |
|------|---|--|--|--|--|--|
| | internationally. | | | | | |
| 5.14 | Electronic library services are provided according to international practice in order to support the needs of the students and of the teaching personnel. | | | | | |
| 5.15 | The students and the teaching personnel have access to the necessary electronic sources of information, relevant to the program, the level, and the method of teaching. | | | | | |
| 5.16 | The percentage of teaching personnel who holds a doctorate, in a program of study which is offered long distance, is not less than 75%. | | | | | |

If the following apply, note “√” in the appropriate space next to each statement. In case the following statements do not apply, note what is applicable:

| | |
|---|--|
| The maximum number of students per class-section, should not exceed 30 students. | |
| The conduct of written examinations with the physical presence of the students, under the supervision of the institution or under the supervision of reliable agencies which operate in the countries of the students, is compulsory. | |
| The number of long distance classes taught by the academic personnel does not exceed the number of courses taught by the teaching personnel in conventional programs of study. | |

The following criterion applies additionally for doctoral programs of study.

This criterion is not applicable for this program.

| 6. | DOCTORAL PROGRAMS OF STUDY | 1 | 2 | 3 | 4 | 5 |
|-----|--|---|---|---|---|---|
| 6.1 | The provision of quality doctoral studies is ensured through Doctoral Studies Regulations. | | | | | |
| 6.2 | The structure and the content of a doctoral program of study are satisfactory and they ensure the quality provision of doctoral studies. | | | | | |
| 6.3 | The number of academic personnel, which is going to support the doctoral program of study, is adequate. | | | | | |

| | | | | | | |
|-----|--|--|--|--|--|--|
| 6.4 | The doctoral studies' supervisors have the necessary academic qualifications and experience for the supervision of the specific dissertations. | | | | | |
| 6.5 | The degree of accessibility of all interested parties to the Doctoral Studies Regulations is satisfactory. | | | | | |
| 6.6 | The number of doctoral students, under the supervision of a member of the academic personnel, is apt for the continuous and effective feedback provided to the students and it complies with the European and international standards. | | | | | |
| 6.7 | The research interests of academic advisors and supervisors are satisfactory and they adequately cover the thematic areas of research conducted by the doctoral students of the program. | | | | | |
| | | | | | | |

FINAL REMARKS – SUGGESTIONS

The EEC overall is satisfied with the contents of the program. The program corresponds to the needs of the market, it is well planned and it is supported adequately by the college. The teaching personnel and infrastructure are also adequate. Suggestions for minor improvements are provided in the Conclusions and Suggestions Section.

Names and Signatures of the Chair and the Members of the External Evaluation Committee:

| Name: | Signature: |
|-----------------------|-------------------|
| Evangelos Dialynas | |
| Anastasios Bakirtzis | |
| Elias Kyriakides | |
| Demetris Chrysostomou | |

Date: 16 June 2018