

**Cyprus Agency of Quality Assurance and Accreditation in  
Higher Education**

**Republic of Cyprus**

**External Evaluation Report  
Program of Study**

**Institution: CYPRUS COLLEGE**

**Program of Study: «Electrical Technician (2 Years Full  
Time or 4 Years Part Time), Diploma»**

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## **INSTRUCTIONS:**

The present document has been prepared within the framework of the authority and competencies of the Cyprus Agency of Quality Assurance and Accreditation in Higher Education, according to the provisions of the “Quality Assurance and Accreditation of Higher Education and the Establishment and Operation of an Agency on Related Matters Laws of 2015 to 2016” [N. 136 (I)/2015].

**The document is duly completed by the External Evaluation Committee for each program of study. The ANNEX (Doc. Number 300.1) constitutes an integral part of the external evaluation report for the external evaluation accreditation of a program of study.**

**EXTERNAL EVALUATION COMMITTEE:**

<b>NAME</b>	<b>TITLE</b>	<b>UNIVERSITY / INSTITUTION</b>
Evangelos Dialynas	Professor	National Technical University of Athens
Anastasios Bakirtzis	Professor	Aristotle University of Thessaloniki
Elias Kyriakides	Associate Professor	University of Cyprus
Demetris Chrysostomou	Student	University of Cyprus

## **INTRODUCTION:**

### I. The External Evaluation procedure

Prior to the visit, the EEC was provided with Document 200.1 (in Greek and English, although in the English version the course contents were provided in Greek), which contains the application for evaluation submitted by the program of studies, including CVs of all the involved personnel. This was studied by each EEC member separately prior to the visit.

The EEC had the opportunity to meet the top administration of the organization and the program coordinator, some of the instructors of the program (in a private meeting) and administrative staff of the college (in a private meeting). No meeting with the students took place since this is a new program.

After a presentation of the college by its Director, the Coordinator of the program gave a presentation of the program. The EEC followed up with several questions about the program, the student support services, the teaching philosophy, grading, quality assurance, and the administration of the program. The EEC visited the computer laboratories and the space that is foreseen to be used for the technical laboratory, which is still at a preliminary stage of development. The EEC has also visited the library of the college, which although small, it seems to have a good amount of materials and online resources, as well as a well-qualified librarian.

### II. The Internal Evaluation procedure

The submitted application was complete, although some clarifications were asked and comments for improvement have been provided, as listed in the Conclusions and Suggestions section. The Quality Assurance procedures seem to be at a good level.

## **FINDINGS:**

### **1. EFFECTIVENESS OF TEACHING WORK – AVAILABLE RESOURCES**

The program is judged to be at a good starting point, based on the descriptions of the courses provided. Specific comments for improvement of the courses and the curriculum are provided in the Conclusions and Suggestions section. A significant effort needs to be made in order to develop adequate laboratory facilities, which is a requirement given the technical nature of the program.

The teaching personnel is adequate for this program, although it can be increased (especially in the case of laboratories) for a better and more effective training outcome. The increase of permanent teaching personnel is suggested to ensure continuity in teaching, as well as continuous availability to students. It is very important to include a required summer internship for students, in relevant companies.

### **2. PROGRAM OF STUDY AND HIGHER EDUCATION QUALIFICATIONS**

Overall the program of studies is at the right direction, but several improvements still need to be made. The EEC has provided the program coordinator with specific suggestions for improvement, which are listed in the Conclusions and Recommendations Section. These suggestions were based both on the expected level of the students and on the expected outcomes of the program.

All quality assurance processes have been put in place, via an Internal Quality Assurance Committee, headed by the Director of Academic Matters.

The laboratory infrastructure is at a very preliminary stage of development and it is currently not adequate for the support of the laboratory courses. Significant effort and investment are needed in order to adequately prepare the laboratory courses. Laboratory facilities are very important for such programs.

Given the nature of the program, the international dimension is not a requirement.

There is an ambiguity with regards to internships/practical training. A project based course is listed in the curriculum (ELE 230), but it contains options for either a project or an internship. This may create some issues with regards to the differences between the two options. The EEC feels that at least one summer internship is required for this type of program, not only for training purposes, but also for future employment opportunities for the graduates.

### **3. RESEARCH WORK AND SYNERGIES WITH TEACHING**

Not applicable for this program.

#### **4. ADMINISTRATION SERVICES, STUDENT WELFARE AND SUPPORT OF TEACHING WORK**

The college has adequate administrative mechanisms for the support of the teaching work.

The laboratory infrastructure is at a very preliminary stage of development and it is currently not adequate for the support of the laboratory courses. A significant effort needs to be made in order to adequately prepare the laboratory courses.

The college has its own library, which is adequately equipped and also subscribes to various electronic sources. The qualifications and commitment of the librarian are exceptional. Certain recommendations are listed in the appropriate section.

The financial management procedures are satisfactory. The tuition fees are reasonable.

#### **5. DISTANCE LEARNING PROGRAMS**

Not applicable for this program.

#### **6. DOCTORAL PROGRAMS OF STUDY**

Not applicable for this program.

## CONCLUSIONS AND SUGGESTIONS OF THE EXTERNAL EVALUATION COMMITTEE

This is a new program and as such there are several items that can be improved in order to develop a high quality program. The EEC feels that such a program corresponds to the needs of the Cyprus market. The program has overall a good structure and it is supported by the college administration. The personnel is adequate for the needs of the program; however, the infrastructure requires significant improvement.

The following specific suggestions are provided for the further improvement of the program:

- There seems to be some overlap between courses ELE 101 – “Physics and Technology” and ELE 102 – “Electrotechnics I” (e.g., Ohm’s law, Kirchhoff laws). It is important to revisit the course material and ensure that there is no overlap.
- Course ELE 106 – “Mathematics II” contains material that is highly advanced for this level of students, as well as unnecessary for their profession (e.g., integrals and differential equations). This course may be substituted with another more relevant course (preferably of a practical nature).
- The content of certain courses is too broad to be covered within a semester. It is expected that such courses will be descriptive and will not examine the subject in the appropriate depth. Examples of such courses are ELE 101- “Physics and Technology” covering Mechanics, Electricity and Magnetism in the framework of a single course, and ELE 208 – “Electric Energy Systems and Storage Technologies”, where topics on electric energy generation, transmission and distribution along with topics on electric energy storage and use of electric energy are covered in the framework of a single course. Such courses can only be taught in a very descriptive way in the time available in an academic semester (13 weeks / 3 hours per week).
- The space devoted to the laboratories is rather limited. There is no electric machinery laboratory. The electrical technician laboratory is not complete yet. It is suggested to fully develop both of these laboratories since they are essential for the purposes of the program.
- Course ELE 208 - “Electric Energy Systems and Storage Technologies” contains material that is not relevant to the work expected to be performed by the graduates of the program (it includes several storage technologies, transmission systems, electricity markets, etc.). It is suggested to revise the title, contents, and bibliography.
- A three-member committee is necessary for the evaluation of individual projects.
- The lecture hours/laboratory hours per week are missing from the course contents.

## **Quality Standards and Indicators**

### **External Evaluation of a Program of Study**

Institution: Cyprus College.....

Program of Study: «Electrical Technician (2 Years Full Time or 4 Years Part Time), Diploma»

Duration of the Program of Study: 2 years full time or 4 years part time.....

Evaluation Date: 14 June 2018.....

The present document has been prepared within the framework of the authority and competencies of the Cyprus Agency of Quality Assurance and Accreditation in Higher Education, according to the provisions of the “Quality Assurance and Accreditation of Higher Education and the Establishment and Operation of an Agency on Related Matters Laws of 2015 to 2016”.

The document describes the quality standards and indicators, which will be applied for the external evaluation of programs of study of institutions of higher education, by the External Evaluation Committee.

**DIRECTIONS:** Note what is applicable for each quality standard/indicator.

1. Applicable to a minimum degree
2. Applicable to a non satisfactory degree
3. Applicable to a satisfactory degree
4. Applicable to a very satisfactory degree
5. It applies and it constitutes a good practice

**It is pointed out that, in the case of standards and indicators that cannot be applied due to the status of the institution and/or of the program of study, N/A (= Not Applicable) should be noted and a detailed explanation should be provided on the institution’s corresponding policy regarding the specific quality standard or indicator.**

### Members of the External Evaluation Committee

NAME	TITLE	UNIVERSITY / INSTITUTION
Evangelos Dialynas	Professor	National Technical University of Athens
Anastasios Bakirtzis	Professor	Aristotle University of Thessaloniki
Elias Kyriakides	Associate Professor	University of Cyprus
Demetris Chrysostomou	Student	University of Cyprus

**Date and Time of the On-Site Visit: 14 June 2018, 9 am**

**Duration of the On-Site Visit: 8 hours**

1. EFFECTIVENESS OF TEACHING WORK – AVAILABLE RESOURCES						
1.1	Organization of teaching work	1	2	3	4	5
1.1.1	The student admission requirements to the program of study, are based on specific regulations which are adhered to in a consistent manner.					X
1.1.2	The number of students in each class allows for constructive teaching and communication, and it compares positively to the current international standards and/or practices.					X
1.1.3	The organization of the educational process safeguards the quality implementation of the program's purpose and objectives and the achievement of the learning outcomes. Particularly, the following are taken into consideration:					
1.1.3.1	The implementation of a specific academic calendar and its timely publication.					X
1.1.3.2	The disclosure of the program's curricula to the students, and their implementation by the teaching personnel				X	
1.1.3.3	The course web-pages, updated with the relevant supplementary material		X			
1.1.3.4	The procedures for the fulfillment of undergraduate and postgraduate assignments / practical training			X		
1.1.3.5	The procedures for the conduct and the format of the examinations and for student assessment					X
1.1.3.6	The effective provision of information to the students and the enhancement of their participation in the procedures for the improvement of the educational process.				X	
1.1.4	Adequate and modern learning resources, are available to the students, including the following:					
1.1.4.1	facilities				X	
1.1.4.2	Library					X
1.1.4.3	Infrastructure			X		
1.1.4.4	student welfare				X	

	1.1.4.5	academic mentoring				X	
1.1.5	A policy for regular and effective communication, between the teaching personnel and the students, is applied.					X	
1.1.6	The teaching personnel, for each course, provide timely and effective feedback to the students.					X	
1.1.7	Statutory mechanisms, for the support of students and the communication with the teaching personnel, are effective.					X	
1.1.8	Control mechanisms for student performance are effective.					X	
1.1.9	Support mechanisms for students with problematic academic performance are effective.					X	
1.1.10	Academic mentoring processes are transparent and effective for undergraduate and postgraduate programs and are taken into consideration for the calculation of academic work load.					X	
1.1.11	The program of study applies an effective policy for the prevention and detection of plagiarism.						X
1.1.12	The program of study provides satisfactory mechanisms for complaint management and for dispute resolution.					X	

The course web-pages provide only a short course description along with the prerequisites of the course and do not provide any supplementary material. Maybe this is because the program has not started yet.

The library occupies a small area, but it is very well organized. It has access to electronic databases and the students can access electronic bibliography from home. Almost all titles of books in hard copy are in English and of very high level for a two-year technical program. It is suggested that books in Greek and of an appropriate level for the program of study are also provided. The librarian is very knowledgeable and was aware of open access book titles of an appropriate level for the program.

The classrooms and the two PC labs are adequate for the program's needs.

The electrical technician laboratory has a capacity of 12 students (six workplaces). It was noticed that the laboratory is not fully equipped yet and requires appropriate extension. There is not an electric machinery laboratory yet.

Effective plagiarism detection is applied using the Turnitin software.

No international students are foreseen.

<b>1.2</b>	<b>Teaching</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
1.2.1	The methodology utilized in each course is suitable for achieving the course's purpose and objectives and those of the individual modules.				X	
1.2.2	The methodology of each course is suitable for adults.				X	
1.2.3	Continuous-formative assessment and feedback are provided to the students regularly.				X	
1.2.4	The assessment system and criteria regarding student course performance, are clear, adequate, and known to the students.					X
1.2.5	Educational activities which encourage students' active participation in the learning process, are implemented.				X	
1.2.6	Teaching incorporates the use of modern educational technologies that are consistent with international standards, including a platform for the electronic support of learning.				X	
1.2.7	Teaching materials (books, manuals, journals, databases, and teaching notes) meet the requirements set by the methodology of the program's individual courses, and are updated regularly.			X		
<p>The program is new and no class notes were presented to the EEC.</p> <p>Most books suggested to the students are in English and of very high level for a two-year technical program. It is suggested that books in Greek and of an appropriate level for the program of study are also included in the course descriptions.</p>						
<b>1.3</b>	<b>Teaching Personnel</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
1.3.1	The number of full-time academic personnel, occupied exclusively at the institution, and their fields of expertise, adequately support the program of study.			X		
1.3.2	The members of teaching personnel for each course have the relevant formal and fundamental qualifications for teaching the course, as described by the legislation, including the following:					
1.3.2.1	Subject specialization, preferably with a doctorate, in the discipline.					

	1.3.2.2	Publications within the discipline.					
1.3.3	The specializations of Visiting Professors adequately support the program of study.						
1.3.4	Special Teaching Personnel and Special Scientists have the necessary qualifications, adequate work experience and specialization to teach a limited number of courses in the program of study.						
1.3.5	In every program of study the Special Teaching Personnel does not exceed 30% of the Teaching Research Personnel.		X				
1.3.6	The teaching personnel of each private institution of tertiary education, to a percentage of at least 70%, has recognized academic qualification, by one level higher than that of the program of study in which he/she teaches.						X
1.3.7	In the program of study, the ratio of the number of courses taught by full-time personnel, occupied exclusively at the institution, to the number of courses taught by part-time personnel, ensures the quality of the program of study.			X			
1.3.8	The ratio of the number of students to the total number of teaching personnel is adequate for the support and safeguarding of the program's quality.						X
1.3.9	The academic personnel's teaching load does not limit the conduct of research, writing, and contribution to the society.						
1.3.10	Future redundancies / retirements, expected recruitment and promotions of academic personnel safeguard the unimpeded implementation of the program of study within a five-year span.						X
1.3.11	The program's Coordinator has the qualifications and experience to efficiently coordinate the program of study.						X
<p>1.3.2-1.3.4 and 1.3.9: Not applicable</p> <p>Only 30% of the personnel will be full time personnel, after the initiation of the program. For the moment even the program Coordinator is not affiliated to the College yet (there is a private agreement).</p>							

<b>2. PROGRAM OF STUDY AND HIGHER EDUCATION QUALIFICATIONS</b>						
<b>2.1</b>	<b>Purpose and Objectives and learning outcomes of the Program of Study</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
2.1.1	The purpose and objectives of the program of study are formulated in terms of expected learning outcomes and are consistent with the mission and the strategy of the institution.				X	
2.1.2	The purpose and objectives of the program and the learning outcomes are utilized as a guide for the design of the program of study.				X	
2.1.3	The higher education qualification and the program of study, conform to the provisions of their corresponding Professional and Vocational Bodies for the purpose of registration to these bodies.			X		
2.1.4	The program's content, the methods of assessment, the teaching materials and the equipment, lead to the achievement of the program's purpose and objectives and ensure the expected learning outcomes.			X		
2.1.5	The expected learning outcomes of the program are known to the students and to the members of the academic and teaching personnel.				X	
2.1.6	The learning process is properly designed to achieve the expected learning outcomes.			X		
2.1.7	The higher education qualification awarded to the students, corresponds to the purpose and objectives and the learning outcomes of the program.				X	
<p>The laboratory facilities are not adequate to support the objectives of the program of study. There is no electric machinery laboratory and the electricity technician laboratory is still under development.</p> <p>The content of certain courses is too broad (e.g., ELE 101) to be covered within a semester. It is expected that such courses will be descriptive and will not examine the subject in the appropriate depth.</p> <p>2.1.3: The grade refers to the expected voting of the legislature for the registration of the graduates to relevant bodies.</p>						

2.2	Structure and Content of the Program of Study	1	2	3	4	5
2.2.1	The course curricula clearly define the expected learning outcomes, the content, the teaching and learning approaches and the method of assessing student performance.				X	
2.2.2	The European Credit Transfer System (ECTS) is applied and there is true correspondence between credits and workload per course and per semester for the student either he / she studies in a specific program or he/she is registered and studies simultaneously in additional programs of studies according to the European practice in higher education institutions.				X	
2.2.3	The program of study is structured in a consistent manner and in sequence, so that concepts operating as preconditions precede the teaching of other, more complex and cognitively more demanding, concepts.				X	
2.2.4	The higher education qualification awarded, the learning outcomes and the content of the program are consistent.			X		
2.2.5	The program, in addition to the courses focusing on the specific discipline, includes an adequate number of general education courses.				X	
2.2.6	The content of courses and modules, and the corresponding educational activities are suitable for achieving the desired learning outcomes with regards to the knowledge, skills, and abilities which should be acquired by students.		X			
2.2.7	The number and the content of the program's courses are sufficient for the achievement of learning outcomes.			X		
2.2.8	The content of the program's courses reflects the latest achievements / developments in science, arts, research and technology.			X		
2.2.9	Flexible options / adaptable to the personal needs or to the needs of students with special needs, are provided.				X	
No students are expected for parallel study with other academic institutions						

2.3	Quality Assurance of the Program of Study	1	2	3	4	5
2.3.1	The arrangements regarding the program's quality assurance define clear competencies and procedures.				X	
2.3.2	Participation in the processes of the system of quality assurance of the program, is ensured for					
	2.3.2.1 the members of the academic personnel				X	
	2.3.2.2 the members of the administrative personnel				X	
	2.3.2.3 the students.				X	
2.3.3	The guide and / or the regulations for quality assurance, provide detailed information and data for the support and management of the program of study.				X	
2.3.4	The quality assurance process constitutes an academic process and it is not restricted by non-academic factors.				X	
There is an Internal Quality Assurance committee, but no additional information is provided.						
2.4	Management of the Program of Study	1	2	3	4	5
2.4.1	Effective management of the program of study with regard to its design, its approval, its monitoring and its review, is in place.				X	
2.4.2	It is ensured that learning outcomes may be achieved within the specified timeframe.				X	
2.4.3	It is ensured that the program's management and development process is an academic process which operates without any non-academic interventions.				X	
2.4.4	The academic hierarchy of the institution, (Rector, Vice-Rectors, Deans, Chairs and Programs' Coordinators, academic personnel) have the sole responsibility for academic excellence and the development of the programs of study.				X	
2.4.5	Information relating to the program of study are posted publicly and include:					
	2.4.5.1 The provisions regarding unit credits				X	

	2.4.5.2	The expected learning outcomes				X	
	2.4.5.3	The methodology				X	
	2.4.5.4	Course descriptions			X		
	2.4.5.5	The program's structure				X	
	2.4.5.6	The admission requirements				X	
	2.4.5.7	The format and the procedures for student assessment				X	
2.4.6	The award of the higher education qualification is accompanied by the Diploma Supplement which is in line with the European and international standards.						
2.4.7	The effectiveness of the program's evaluation mechanism, by the students, is ensured.					X	
2.4.8	The recognition and transfer of credit units from previous studies is regulated by procedures and regulations which ensure that the majority of credit units is awarded by the institution which awards the higher education qualification.						X
<p>2.4.6: N/A in hard copies.</p> <p>The program corresponds to 60 credits (120 ECTS). The compulsory courses correspond to 57 credits (113 ECTS) and the practical training corresponds to 3 credits (7 ECTS). There is an ambiguity between the practical training and the final project. The program in its current form provides for selection between practical training and final project. It is suggested that both practical training and final project must be planned with appropriate modifications of the program. It is also suggested that practical training must take place during the summer break.</p> <p>The practical training/final project in the current form of the program takes place during the last (4th) semester.</p>							
<b>2.5</b>	<b>International Dimension of the Program of Study</b>		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
2.5.1	The program's collaborations with other institutions are compared positively with corresponding collaborations of other departments / programs of study in Europe and internationally.						
2.5.2	The program attracts Visiting professors of recognized academic standing.						

2.5.3	Students participate in exchange programs.					
2.5.4	The academic profile of the program of study is compatible with corresponding programs of study in Cyprus and internationally.					X
2.5.1-2.5.3: N/A						
2.5.4. It is only applied for organizations located in Cyprus						
<b>2.6</b>	<b>Connection with the labor market and the society</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
2.6.1	The procedures applied, so that the program conforms to the scientific and professional activities of the graduates, are adequate and effective.			X		
2.6.2	According to the feasibility study, indicators for the employability of graduates are satisfactory.		X			
2.6.3	Benefits, for the society, deriving from the program are significant.				X	
<p>The program feasibility is based on expectations concerning improved professional rights of the graduates after the activation of a new law, expected to be voted by the parliament by the end of 2018. Only the financial viability of the program has been analyzed in terms of revenue versus expenses and a breakeven point of 8 students was estimated.</p>						

<b>3. RESEARCH WORK AND SYNERGIES WITH TEACHING</b>						
<b>3.1</b>	<b>Research - Teaching Synergies</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
3.1.1	It is ensured that teaching and learning have been adequately enlightened by research.					
3.1.2	New research results are embodied in the content of the program of study.					
3.1.3	Adequate and sufficient facilities and equipment are provided to support the research component of the program of study, which are available and accessible to the					

	personnel and the students.					
3.1.4	The results of the academic personnel's research activity are published in international journals with the peer-reviewing system, in international conferences, conference minutes, publications etc.					
3.1.5	External, non-governmental, funding for the academic personnel's research activities, is compared positively to the funding of other institutions in Cyprus and abroad.					
3.1.6	Internal funding, of the academic personnel's research activities, is compared positively to the funding of other institutions in Cyprus and abroad.					
3.1.7	The policy for, indirect or direct, internal funding of the academic personnel's research activity is satisfactory.					
3.1.8	The participation of students, academic, teaching and administrative personnel of the program in research activities and projects is satisfactory.					
3.1.9	Student training in the research process is sufficient.					
This item is not applicable for this program since this is a vocational program.						
<b>4. ADMINISTRATION SERVICES, STUDENT WELFARE AND SUPPORT OF TEACHING WORK</b>						
<b>4.1</b>	<b>Administrative Mechanisms</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
4.1.1	There is a Student Welfare Service that supports students with regards to academic and personal problems and difficulties.				X	
4.1.2	Statutory administrative mechanisms for monitoring and supporting students are sufficient.				X	
4.1.3	The efficiency of these mechanisms is assessed on the basis of specific criteria.	X				
4.1.3: No criteria have been set.						

<b>4.2</b>	<b>Infrastructure / Support</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
4.2.1	There are suitable books and reputable journals supporting the program.				X	
4.2.2	There is a supportive internal communication platform.					X
4.2.3	The facilities are adequate in number and size.		X			
4.2.4	The equipment used in teaching and learning (laboratory and electronic equipment, consumables etc) are quantitatively and qualitatively adequate.		X			
4.2.5	Teaching materials (books, manuals, scientific journals, databases) are adequate and accessible to students.			X		
4.2.6	Teaching materials (books, manuals, scientific journals, databases) are updated regularly with the most recent publications.				X	
4.2.7	The teaching personnel are provided with training opportunities in teaching method, in adult education, and in new technologies on the basis of a structured learning framework.			X		
<p>The laboratories are still not adequate for the level of the program, while the text-book availability/proposition needs to be improved. No opportunities to teaching personnel were presented.</p> <p>4.2.7 No relevant information was provided</p>						
<b>4.3</b>	<b>Financial Resources</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
4.3.1	The management and allocation of the financial resources of the program of study, allow for the development of the program and of the academic / teaching personnel.				X	
4.3.2	The allocation of financial resources as regards to academic matters, is the responsibility of the relevant academic departments.			X		
4.3.3	The remuneration of academic and other personnel is analogous to the remuneration of academic and other personnel of the respective institutions in Cyprus.				X	

4.3.4	Student tuition and fees are consistent to the tuition and fees of other respective institutions.				X	
<p>The financial management procedures are satisfactory. The tuition fees are reasonable.</p>						

**The following criterion applies additionally for distance learning programs of study.**

This criterion is not applicable for this program.

5.	DISTANCE LEARNING PROGRAMS	1	2	3	4	5
5.1	Feedback processes for teaching personnel with regards to the evaluation of their teaching work, by the students, are satisfactory.					
5.2	The process and the conditions for the recruitment of academic / teaching personnel, ensure that candidates have the necessary skills and experience for long distance education.					
5.3	Through established procedures, appropriate training, guidance and support, are provided to teaching personnel, to enable it to efficiently support the educational process.					
5.4	Student performance monitoring mechanisms are satisfactory.					
5.5	Adequate mentoring by the teaching personnel, is provided to students, through established procedures.					
5.6	The unimpeded long distance communication between the teaching personnel and the students, is ensured to a satisfactory degree.					
5.7	Assessment consistency, its equivalent application to all students, and the compliance with predefined procedures, are ensured.					
5.8	Teaching materials (books, manuals, scientific journals, databases) comply with the requirements provided by the					

	long distance education methodology and are updated regularly.					
5.9	The program of study has the appropriate and adequate infrastructure for the support of learning.					
5.10	The supporting infrastructures are easily accessible.					
5.11	Students are informed and trained with regards to the available educational infrastructure.					
5.12	The procedures for systematic control and improvement of the supportive services are regular and effective.					
5.13	Infrastructure for distance education is comparable to university infrastructure in the European Union and internationally.					
5.14	Electronic library services are provided according to international practice in order to support the needs of the students and of the teaching personnel.					
5.15	The students and the teaching personnel have access to the necessary electronic sources of information, relevant to the program, the level, and the method of teaching.					
5.16	The percentage of teaching personnel who holds a doctorate, in a program of study which is offered long distance, is not less than 75%.					

If the following apply, note “√” in the appropriate space next to each statement. In case the following statements do not apply, note what is applicable:

The maximum number of students per class-section, should not exceed 30 students.	
The conduct of written examinations with the physical presence of the students, under the supervision of the institution or under the supervision of reliable agencies which operate in the countries of the students, is compulsory.	
The number of long distance classes taught by the academic personnel does not exceed the number of courses taught by the teaching personnel in conventional programs of study.	

**The following criterion applies additionally for doctoral programs of study.**

This criterion is not applicable for this program.

6.	DOCTORAL PROGRAMS OF STUDY	1	2	3	4	5
6.1	The provision of quality doctoral studies is ensured through Doctoral Studies Regulations.					
6.2	The structure and the content of a doctoral program of study are satisfactory and they ensure the quality provision of doctoral studies.					
6.3	The number of academic personnel, which is going to support the doctoral program of study, is adequate.					
6.4	The doctoral studies' supervisors have the necessary academic qualifications and experience for the supervision of the specific dissertations.					
6.5	The degree of accessibility of all interested parties to the Doctoral Studies Regulations is satisfactory.					
6.6	The number of doctoral students, under the supervision of a member of the academic personnel, is apt for the continuous and effective feedback provided to the students and it complies with the European and international standards.					
6.7	The research interests of academic advisors and supervisors are satisfactory and they adequately cover the thematic areas of research conducted by the doctoral students of the program.					

### **FINAL REMARKS – SUGGESTIONS**

The EEC considers the proposed program to be at a good starting stage. However, there are several required improvements that need to be made to ensure a high quality educational experience for the students of the program. These improvements and suggestions are provided in the Conclusions and Suggestions section.

**Names and Signatures of the Chair and the Members of the External Evaluation Committee:**

<b>Name:</b>	<b>Signature:</b>
Evangelos Dialynas	
Anastasios Bakirtzis	
Elias Kyriakides	
Demetris Chrysostomou	

Date: 17 June 2018