

Course Title	PORT AGENCY				
Course Code	PSM305				
Course Type	Compulsory, Theoretical				
Level	Introductory				
Year/ Semester	Year 2, Fall Semester				
Lecturer's Name					
ECTS	5	Lectures/ week	4	Laboratories/ week	0
Course Purpose and Objectives	<p>This course is designed to provide the basic knowledge of someone entering the ship agency sector, including the different types of ships, the day-to-day duties expected of a port agent and the legal background to the role, the mass of documentation needed and relationships with principals. It will explain the concept of the 'arrived ship' and examine the importance of tendering the notice of readiness. It will describe how to prepare a timesheet, calculate demurrage and despatch money, maintain accurate spending records and compile the final disbursement accounts.</p> <p>This course will also examine the agent's position in relation to other parties, explaining the extent of an agent's authority and the consequences of breaching that authority.</p>				
Learning Outcomes	<p>Upon successful completion of this course, students will be able to:</p> <ol style="list-style-type: none"> 1. Understand the various vessel types. 2. Elaborate on the role of terminals and vessels. 3. Understand the geography of trade. 4. Elaborate on the interrelations between port agencies and their counterparties. 5. Identify the scope of work and the difference between port agent and liner agent. 6. Understand the commercial relationships and describe the various INCOTERMS and their impact to the agent. 7. Explain the various Charter Parties and how Time is counted. 8. Identify cargo documentation 9. Identify ships documentation 				

	10. Elaborate on port operations, port agency and relevant legislation		
Prerequisites	PSM105	Co-requisites	n/a
Course Content	The course covers the various ship types, charter parties, time counting, port operations, cargo documentation, ships documentations, geography of trade, port agents and the law, relationships with principals, services offered		
Teaching Methodology	Lectures, workshops, practice, demonstration, discussion, group exercises and work, case study analyses, current analysis, visits, guest lecturers, and/or digital learning.		
Bibliography	Port Agency, ICS, 2016 Edition		
Assessment	Attendance 10% Continuous Class Assessment 20% Midterm Examination 30% Final Examination 40%		
Language	Greek		