

**INTERNAL MEMO**

16 August 2023

FROM: R&I Service Director

TO: Council Deputy President, Vice Rector  
Research & International Relations

Cc: Department Councils

**Subject: Measures & Tools to Support Scientific Publications**

In reference to the above subject it is reported that currently the following measures and tools apply that directly or indirectly support scientific publications from members of the academic community of Frederick University:

1. *Transformative Agreements for Open Access Publications*

The University is a member of the [Cyprus Libraries Consortium](#) (CLC). Through this important membership and investment, the University provides access to the academic community, through its [Library](#), to a plethora of Journals, eBooks and Databases. Beyond this access, Frederick University takes part as a member of CLC in new [Transformative Agreements](#) with selected Publishers, which offer either at a very low fee or for free the possibility to members of the community to publish their work in eligible Open Access journals. To take advantage of this Open Access publication option, colleagues need to identify a journal suitable for their work from the lists of eligible journals (not all are; usually the hybrid ones are) of the below publishers and direct their effort towards the selected one. Once their article is approved for publishing and provided they are the corresponding author with Frederick University as affiliation, then the process for approval of the publication to be included in the agreement starts automatically.

Note that this right is provided cumulatively to affiliated scholars from all Universities of Cyprus that are part of the CLC, on a 1<sup>st</sup> come 1<sup>st</sup> served basis, so early application is advised to take advantage of this right.

Frederick University is a member of the agreements with the below Publishers (links provide details):

<b>Publisher</b>	<b>Comments</b>
1. <a href="#">ASSOCIATION FOR COMPUTING MACHINERY</a> (ACM)	Unlimited publications
2. <a href="#">CAMBRIDGE UNIVERSITY PRESS</a> (CUP)	Unlimited publications
3. <a href="#">SAGE</a>	GBP200 Processing Fee - Unlimited publications
4. <a href="#">TAYLOR &amp; FRANCIS</a>	Limited publications (20 for 2023 & 30 for 2024)
5. <a href="#">WILEY</a>	Limited publications (50 for 2023)
6. <a href="#">SPRINGER NATURE</a>	Limited publications (45 for 2023)

## 2. Incentives for Scopus Indexed Publications

The following incentives are currently (as of September 2022) available for members of the academic community, which aim at supporting the increase in the number publications indexed by [Scopus](#)<sup>1</sup>.

The measures target all the members of the academic community that use Frederick University as their primary or secondary affiliation. For claiming the reward eligible members of the community must use the “[RS.14 Publications Award Form](#)” and process and details described therein.

Below is a brief summary of the measures:

<b>Member</b>	<b>Award/Publication*</b>	<b>Comment</b>
<b>Full time faculty and researchers</b>	As per Scopus CiteScore Quartile of Journal: Q1 - €500, Q2 - €400, Q3 - €300, Q4 & Proceedings - €200 As remuneration or RF credit	Staff members with balances in their accounts at the Research Fund (RF), can request an additional amount up to the funding to be awarded per author from those balances
<b>Visiting Staff Members</b>	€300 As remuneration or RF credit	The publications record and research capacity/experience of visiting staff must be a key criterion for their selection by the departments
<b>Alumni</b>	€300 As remuneration	
<b>Post Graduate Students</b>	€300 Off tuition fees	The award is independent of any scholarship

\* All awards are provided per publication and no double counting/funding is allowed. The award amount includes all statutory contributions and deduction when applied as remuneration.

## 3. Load Reduction with use of Research Fund account

Each faculty member may request a reduction in teaching hours from the Head of the Department for research and other academic activities, including for work on scientific publications. The faculty member can utilize the funds available at his/her account of the Research Fund to finance the reduction of teaching hours totally, partially, or not at all when warranted, as per the decision and process defined by the Senate at its 160<sup>th</sup> assembly (160/2).

## 4. Funding Budget for Conferences Participation

Annually a budget is made available to the Heads of Departments to support the participation of faculty at conferences for presentation of their research output and for networking. Even though not required by the procedure, to the extent possible, conferences should be chosen where the published proceedings of the conference are Scopus indexed.

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<sup>1</sup> By Scopus-indexed publications we refer to publications indexed by Scopus and considered eligible by Times Higher Education (THE) for their World University Rankings evaluation. Accounted as eligible by THE are the following types of publications only: Articles, Conference Papers, Reviews, Books, Book Chapters. The following types are not counted as eligible: Editorials, Data Papers, Erratums, Letters, Notes, Short Surveys.

#### 5. Internal Funding Calls for Research

On an ad hoc basis the Research Committee with the approval of the budget by the University Council announces calls for internal funding of research projects, which can be taken into advantage by faculty of all departments. These calls aim at either providing seed funding for research work and/or promoting the networking of faculty with more advanced research centers, with a requirement for increased publications output. These publications should again be directed at eligible Scopus indexed journals.

#### 6. Funding from Projects Participation

Faculty that participate in externally funded research & training projects are entitled to the available funding that is left for staff cost (50% as extra remuneration and 50% as credit to their account at the Research Fund). The Research Fund accounts can be used by faculty to further support their research activities, as per the EAK1 regulation for Research Fund operation, including for work and fees related to scientific publications.

#### 7. PhD Scholarships

Scholarships up to 90% of the tuition fees are offered for PhD students that are dedicated to their PhD degree on a full-time basis at the university or work in parallel for research projects run by FredU or FRC. The availability and supervision of quality PhD students is crucial for furthering research activities of faculty at the university, which inevitably should result in more scientific publications. In combination with the incentives for further tuition fee reductions available for post-graduate students (measure 2 above), the aim should be for these publications to be directed to Scopus indexed journals and conference proceedings.

#### 8. Trainings on Scientific Publications

Both through our participation in transformative agreements with publishers (measure 1 above) as well as in the framework of operation of P<sup>2</sup>DF, training workshops are organized at regular intervals on scientific publications. These trainings offer insights from entry (e.g. how to start working on a publication), to more advanced topics (e.g. efficient publication tracks) that should be taken advantaged by all research and academic staff.