

UCLAN CYPRUS

School of Law

APPENDIX I

APPENDIX 1

A. 'better preparing students for admission to the Cypriot Bar if they so wish.'

1. The LLB offers optional modules that cover learning materials and professional skills core to the the Cyprus Bar. These are the following: Cyprus Public Law and System, Cyprus Civil and Criminal Procedure, Cyprus Property and Succession Law. These modules are taught by members of staff who have passed the Cyprus Bar exams and/or are experienced practitioners, and can therefore provide students with the appropriate guidance and feedback. The three modules listed above are taught and assessed in English, but significant emphasis is placed on Greek terminology, the Cyprus Bar exams being in the Greek language. Additionally a bilingual glossary of legal terms and a bilingual index of resources have been developed in the context of a module entitled Foundations in English and Cypriot Law.
2. On occasion and upon demand, a number of extra-curricular classes are offered, free of charge, to students who are interested in sitting the Cyprus Bar exams in the following areas: Cyprus mooting skills; Cyprus Employment Law; Cyprus Contract Law; Cyprus Criminal Law; Cyprus Law of Torts; Cyprus Family Law and Cyprus Company Law. These extra-curricular modules are not part of the LLB programme as such and are not assessed; they are taught in Greek to familiarise the students with the language of instruction of the Cypriot Bar.
3. During the Employability Month (March of every year), different lawyers and representatives of law firms are invited to talk to, network with the students and share their experiences with them (activities predominantly in English). This year's activities include the following:
 - a. 'The NomoPlatform, the idea behind it, and its relationship with policy-making and law commissioning' (Guest Speaker: Dr. Nicolas Kyriakides, Partner and Head of the Banking & Finance and Insurance Law Departments at Harris Kyriakides LLC);
 - b. 'What is it like to be a Trainee at the Court of Justice of European Union?' (Guest Speaker: Mrs Stamatina Stergiou, PhD candidate at the University of Cyprus and LLM Alumna of UCLan Cyprus);
 - c. LLB alumni discussed their experience regarding employment after graduation and job opportunities in the UK (LPC for Alexandros Theocharous, Bar course for Denys Georgiou);
 - d. Cyprus Police: Career Opportunities (Guest Speaker: Mr Mamas Evaggelou (LLM alumnus) on behalf of Cyprus Police);
 - e. Sovereign Base Areas: Career Opportunities (Guest Speaker: Superintendent Dinos Petrou (MBA alumnus));

- f. 'Internship Scheme at Harris Kyriakides LLC (Guest Speaker: Dr. Nicolas Kyriakides, Partner and Head of the Banking & Finance and Insurance Law Departments at Harris Kyriakides LLC);
 - g. 'CV Clinic' by LLB alumni (Mr. Panagiotis Makris, Practising Lawyer at Eleni Vrahimi & Co. & Mr. Xenios Koumides, Custom Officer, Department of Customs & Excise).
4. Throughout the year, the School of Law organises guest lectures with members of the legal profession in Cyprus – this includes lawyers, judges or retired judges. These lectures often deal with areas that are examined in the Cyprus Bar exams. All materials are published on the various open access platforms of the University (UCLan Cyprus website, Rule of Law Monitoring Mechanism, UCLan Cyprus Law Blog). Examples of these include the following (activities held in English unless indicated otherwise):
- a. A Symposium to mark the 60th anniversary of the establishment of the Republic of Cyprus (Continuing Professional Development (CPD) event). Speakers included The Hon. Judge George Arestis (Ret'd), former Judge of the Supreme Court of Cyprus, former Judge of the Court of Justice of the EU and Honorary Fellow, School of Law, UCLan Cyprus, Dr. Klearchos Kyriakides, Assistant Professor & Deputy Head, UCLan Cyprus School of Law, Dr. Nasia Hadjigeorgiou, Assistant Professor & LLB Course Leader, UCLan Cyprus, School of Law, The Hon. Mr. Justice Costas Clerides (Ret'd), former Judge of the Supreme Court of Cyprus, former Attorney-General of Cyprus and forthcoming recipient of an Honorary Doctorate from the University of Central Lancashire, and Prof. Stéphanie Laulhé Shaelou, Head, School of Law, UCLan Cyprus (Chair) (November 2020). See <https://ruleoflawmonitoringmechanism.eu/media> and <https://ruleoflawmonitoringmechanism.eu/materials>
 - b. CPD Webinar on 'The impact of Brexit upon the legal profession in the Republic of Cyprus'. The speakers were Dr. Klearchos Kyriakides, Assistant Professor & Deputy Head, UCLan Cyprus School of Law and Marco Cillario, International Policy Adviser – Europe, The Law Society of England and Wales, London. Chaired by Prof. Stéphanie Laulhé Shaelou, Head, School of Law, UCLan Cyprus (January 2021). See <https://ruleoflawmonitoringmechanism.eu/media> and <https://ruleoflawmonitoringmechanism.eu/materials>
 - c. Τηλεδιάσκεψη, 'Το δικαίωμα προσφυγής Μη Κυβερνητικών Οργανώσεων και άλλων ομάδων πολιτών για προστασία του περιβάλλοντος: μία συγκριτική επισκόπηση του δικαίου της Ευρωπαϊκής Ένωσης, Γαλλίας και Κύπρου', με προσφωνήσεις: Έντιμος κ. Γιώργος Λ. Σαββίδης, Γενικός Εισαγγελέας της Δημοκρατίας; Έντιμη κα. Έμιλυ Γιολίτη, Υπουργός Δικαιοσύνης και Δημοσίας Τάξης της Δημοκρατίας. Προεδρεύων: Έντιμος κ. Γιώργος Αρέστης, τέως Δικαστής του Δικαστηρίου της Ευρωπαϊκής Ένωσης και πρώην Δικαστής του Ανωτάτου Δικαστηρίου. Ομιλητές: 'Locus standi των μη κυβερνητικών οργανώσεων σε περιβαλλοντικά θέματα σύμφωνα με το δίκαιο της Ευρωπαϊκής Ένωσης'. Έντιμος Δρ. Κωνσταντίνος Λυκούργος, Δικαστής, Δικαστήριο της Ευρωπαϊκής Ένωσης; 'Το δικαίωμα προσφυγής των περιβαλλοντικών οργανώσεων στη Γαλλία: Μία εξελικτική πορεία μέχρι τη Χάρτα για το

- Περιβάλλον’. Δρ. Απόστολος Βλαχογιάννης, Νομικός Συνεργάτης στην Προεδρία της Ελληνικής Δημοκρατίας; ‘Cyprus in Search of Environmental Justice: Η περιβαλλοντική δικαιοσύνη και η εφαρμογή της Σύμβασης του Aarhus (1998) στο Κυπριακό Δίκαιο’. Δρ. Άρτεμις Γιορδαμλή, Διευθύνουσα Σύμβουλος Ιδρύματος Λαόνα, ανταποκρίτρια για την Κύπρο σε έρευνα της ΓΔ Δικαιοσύνης (2020) για το έννομο συμφέρον των ΜΚΟ. Εισαγωγή: Prof. Stéphanie Laulhé Shaelou, Καθηγήτρια Ευρωπαϊκού Δικαίου και Μεταρρύθμισης, Κοσμήτορας Σχολής Νομικής, Πανεπιστήμιο UCLan Cyprus (February 2021).
- d. CPD Webinar, ‘2021 Law and Technology updates’. Speakers: Ms Amy Grant, Senior Visiting Fellow, School of Law, UCLan Cyprus; Mr. Stylianos Christoforou, lawyer and Data Protection Officer; Chaired by Prof. Stéphanie Laulhé Shaelou (February 2021) https://www.uclancyprus.ac.cy/wp-content/uploads/2021/02/SoLWebinar_Feb2021.pdf
 - e. Professional Development: ‘An introduction to the Chartered Institute for Securities & Investment Certifications in Cyprus’ (March 2021) <https://www.uclancyprus.ac.cy/professional-development-an-introduction-to-the-chartered-institute-of-securities-amp-investment-certifications-in-cyprus/>
 - f. CPD Webinar: ‘Open Justice, Transparency and the Judiciary’. This is the first of a series of free transparency-related CPD Webinars organised by the School of Law of UCLan Cyprus in association with the British High Commission in Nicosia. Key note speaker: Sir Robin Knowles CBE, Judge of the High Court of Justice of England and Wales. Welcome by Stephen Lillie CMG, British High Commissioner to Cyprus and Prof. Stéphanie Laulhé Shaelou (Chair). Discussant: Dr. Klearchos A. Kyriakides, Assistant Professor and Deputy Head, School of Law, UCLan Cyprus (March 2021). https://www.uclancyprus.ac.cy/wp-content/uploads/2021/03/CDP_Webinar_Transparency_FINAL.pdf

Activities in previous academic years or recurrent activities on a yearly basis include the following:

- a. School of Law Ethics Day Socratic Dialogue on ‘The Meaning and Practical Implications of Ethics’ (Co-delivered by the Hon. Judge Dr. Akis Hadjihambis (Ret’d), Honorary Fellow, UCLan Cyprus and former President of the Supreme Court of Cyprus, His Honour Judge Rodger Elsey, Resident Judge of the Sovereign Base Areas of Akrotiri and Dhekelia and Professor Kim Economides, Visiting Professor of Law, University of Cyprus. Chaired by Dr. Klearchos Kyriakides, Assistant Professor, UCLan Cyprus School of Law) (November 2019). <https://www.uclancyprus.ac.cy/uclan-cyprus-school-of-law-ethics-day-22-november-2019/>
- b. ‘Cyprus Civil Procedure: Past, present, and future’ Guest Speaker: Dr. Nicolas Kyriakides, Partner and Head of the Banking & Finance and Insurance Law Departments at Harris Kyriakides LLC) (March 2020).
- c. Series of CPD Public Lectures on the Theory of the Law delivered by the Hon. Judge Dr. Akis Hadjihambis (Ret’d), Honorary Fellow, School of Law, UCLan Cyprus and former President of the Supreme Court of Cyprus. Co-organised with the local Bars in Cyprus (Famagusta Bar Association, Larnaca Bar Association, Limassol Bar Association, Pafos Bar Association) (2018-19).

- d. Continuing Professional Development (CPD) course on 'Recent Developments in Data Protection Regulation'. Co-delivered by Stylianos Christoforou, Practising Lawyer, Barrister-at-Law and Managing Partner, Stylianos Christoforou & Co LLC, Nicosia, with Amy Grant, Fulbright Scholar and Senior Visiting Fellow, UCLan Cyprus. Chaired by Prof. Stéphanie Laulhé Shaelou, Head, School of Law, UCLan Cyprus (January 2020). https://www.uclancyprus.ac.cy/wp-content/uploads/2019/11/CDP_-Series_Final-002.pdf
- e. Guest Lecture on 'Mass Murders' Delivered by Professor Andreas Kapardis, Professor of Psychology and Law, Department of Law, University of Cyprus and Visiting Professor in Criminology, Institute of Criminology, Cambridge University. Chaired by Dr. Nasia Hadjigeorgiou, Assistant Professor, UCLan Cyprus School of Law (February 2020).
- f. General Assembly of the UCLan Cyprus School of Law (annual event). Co-delivered by academics in the UCLan Cyprus School of Law with the aim of providing academic guidance, careers guidance and other related information for the benefit of students (March every year).
- g. Professional Course on 'International Civil & Commercial Mediation' (LLM module and CPD course). Co-delivered by Dr Nevi Agapiou and Dr. Despina Christofi of the UCLan Cyprus School of Law, Emma McAndry, Founder & Director of Essential Mediation Solutions, Dawn Stainer, Director of Lakeland Mediation Solutions, and Peter Causton, CMC registered mediator. Convened and chaired by Prof. Stéphanie Laulhé Shaelou, Head, School of Law, UCLan Cyprus (recurrent every February-March). https://www.uclancyprus.ac.cy/wp-content/uploads/2020/01/MediationLeaflet_Jan2020_F.pdf
- h. 'An introduction to Mediation' aimed at students. Co-delivered by Emma McAndry, Founder & Director of Essential Mediation Solutions, Dawn Stainer, Director of Lakeland Mediation Solutions (recurrent every February-March). <https://www.uclancyprus.ac.cy/uclan-cyprus-mediation-month-2021/>
- i. Introductory Course on 'The Anti-Money Laundering/Counter Terrorist Financing (AML/CTF) compliance'. Co-delivered by George Chr. Pelagias, Senior Association/Anti-Money Laundering Compliance Officer, Law Office of Chr. G. Pelagias & Co LLC, Larnaca, Certified Anti-Money Laundering Specialist, Associate Lecturer, UCLan Cyprus School of Law, with Dr. Klearchos Kyriakides, Assistant Professor, UCLan Cyprus School of Law (recurrent every February-March).

Finally, the School has made available to the students a great number of valuable COVID-related resources, including for professional purposes:

- i. Webinar entitled 'What does the Covid-19 outbreak mean for your business'? Delivered by Stylianos N. Christoforou, Barrister-at-Law, practicing Lawyer and Managing Partner, Stylianos N. Christoforou Law Firm, Nicosia. Chaired by Dr. Klearchos A. Kyriakides, Assistant Professor, UCLan Cyprus School of Law. <https://lawblog.uclancyprus.ac.cy/our-media/>
- ii. Online lecture entitled 'Human Rights and COVID-19 in Cyprus'. Delivered by Dr. Nasia Hadjigeorgiou, Assistant Professor, UCLan Cyprus School of Law. <https://lawblog.uclancyprus.ac.cy/our-media/>

- iii. The UK and EU approach to COVID-19, Legal Matters podcast with Prof. Stephanie Laulhe Shaelou and Dr. Klearchos Kyriakides. <https://lawblog.uclancyprus.ac.cy/our-media/>
- iv. Please view multiple resources from professionals on the UCLan Cyprus Law Blog: <https://lawblog.uclancyprus.ac.cy/blog/> (Blogs) and <https://lawblog.uclancyprus.ac.cy/our-media/> (podcasts and webinars).
- v. Please also view related academic sources here: <https://ruleoflawmonitoringmechanism.eu/media> and <https://ruleoflawmonitoringmechanism.eu/materials>

B. Alumni relations

The members of the elected Alumni Steering Committee are appointed as below, where the input from the School of Law is evident:

President	BA Accounting and Finance
Vice President	MBA
Secretary	LLB
Treasurer	BA Accounting and Finance
Communications Officer	BA Accounting and Finance
Members	MSc Computing
	LLB
Advisory Body	BA Accounting and Finance
	BA Accounting and Finance
	BSc Computing
	BEng Electrical and Electronic Engineering
	BSc Computing

C. Mechanisms, processes and infrastructures on the needs of a diverse student population including mature, part-time, employed and international students as well as students with disabilities

With regards to **disability**, at the time of their university application and as part of the enrolment procedure, students are asked to declare any special circumstances, learning difficulties and disabilities they are facing for which they may need support and special arrangements throughout their studies. Once learning or other difficulties are declared, the student support will request supporting documents and any past reports they may have, from previous studies justifying any provisions. Once the report is reviewed, it is signed by both the student support officer and student. The admission officer assigned as 'admin advisor' to the student is then informed and proceeds with finalising their application and enrolment. The Course Leader is then informed in confidence, so appropriate actions are taken both in class and during exams. Students may also declare a disability/learning difficulty during their studies. The procedure remains the same. Disclosing disability: <https://www.uclan.ac.uk/students/cyprus/support/health/disability.php> The approved provisions vary, and are tailored to each student's case and circumstances; they usually include taking exams in a separate examination room from their fellow classmates, are given extra time during exams, are allowed memory aids during tests or simplification of questions and instructions etc.

Regarding **diversity**, throughout the academic year, the student support services in collaboration with the Administration office and Course Leaders, monitors student attendance, wellbeing and academic performance in order to capture any students who may be dealing with either academic or personal issues. All students, whether on or off campus due to the pandemic, are assigned an academic advisor, who is the first person of contact when academic support is needed. Course Leaders, also involved in the monitoring of each student's performance, capture 'weak' or 'at risk' students. 1-to-1 meetings with the students are conducted throughout the year, and there is close monitoring for students who have been 'flagged'.

Students' **wellbeing** and engagement with the University's faculty and other classmates are very important to us; therefore, the University's Student Council under the direction and support of the appointed student support officer, aims to foster, develop and increase students' social awareness; help new students adapt easily to the academic environment and the student life in general; create a multi-cultural environment of acceptance and understanding; enable the communication of ideas, complaints and suggestions by the students to the responsible departments or relevant bodies to ensure that the student voice is heard. The Student Council itself, as the official representative student body, aims to create an environment in which all students feel welcome regardless of ethnicity, race, religion, gender, age, disabilities, sexual orientation, financial background and social class.

International students/Immigration: the procedure for a student visa begins with the registration, at the Admissions office, before the student arrives in Cyprus. Once he/she arrives, the appointed student support officer will guide the student in person for the steps needed to be taken. The information is also available online <https://www.uclan.ac.uk/students/cyprus/support/international/immigration.php> All students, both international and EU/locals, are sent a 'Welcome Pack / Email' on behalf of

the student support services, giving them all important information on life in Cyprus, immigration matters, life on campus, means of transportation, accommodation, useful contacts etc.

Support: The UCLan Cyprus Psychological Wellbeing and Counselling Centre provides professional services and support to all UCLan Cyprus students. The services offered include individual psychological sessions, group therapies, psychometric assessments. Within a safe and caring environment, our counsellors can provide support to students who are dealing with academic and/or personal challenges, low self-esteem or self-confidence; lack of motivation to attend lectures; low academic performance; stress and anxiety; depression; grief; interpersonal or social problems. In order to safeguard confidentiality issues, students are invited to arrange an appointment directly with the Psychological Wellbeing and Counselling Centre. Distance learning students are also able to use the counselling services offered, since meeting sessions can be scheduled through videoconferencing. <https://www.uclan.ac.uk/students/cyprus/support/health/counselling-centre.php>

D. Systematic and autonomous operation of the Department's Council and independent exercise of powers

The School Board's responsibilities include (i) to take a systematic overview of all aspects relating to the management and development of course portfolio (including CPDs); (ii) to orchestrate School meetings and forums seeking to establish an action plan for the School in order to address emerging issues, opportunities for improvement across teaching, training, research, innovation and enterprise, and engagement with industry and other stakeholders; (iii) to support School Leads in the provision of assurance reports and the implementation of the action development plan arising from the University committees; (iv) to identify emerging risks and propose a risk management plan to the Senate and its sub-committees; (v) to ensure compliance with quality assurance policies, rules and regulations; to evaluate the performance of courses and contribute to academic course development in the context of Continuous Course Enhancement process and Periodic Course Reviews process; (vi) to encourage the enhancement of pedagogic skills, the dissemination of best practices in teaching and the facilitation of learning in the context of the University's Teaching and Learning Strategy; (vii) to evaluate student feedback emanating from MFQs and SSLCs with reference to course delivery, student experience and engagement; (viii) to promote student engagement, enhancement and outreach activities which can build links with industry and the professions and strengthen employability of graduates; (ix) to build long-term relationships with alumni and support the work of the University's Alumni Office; (x) to review the performance of the School on Research, Innovation and Enterprise activities and establish an action plan for improvement; (xi) to develop a supportive environment for research-active faculty, offering support and mentoring, especially to early career researchers; (xii) to build collaboration across teaching, training, research and knowledge transfer with local and international stakeholders