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To

Director

Alexander College

**SUBJECT: Preliminary review regarding the programme of study “BSc (Hons) International Hospitality Management”, which is offered by the Alexander College (Paphos), via the franchise method, in collaboration with the Canterbury Christ Church University, UK**

Based on the Law [N. 136 (I) / 2015 to 35 (I) 2021], I have instructions to inform you in regards to the findings of the **preliminary review**, carried out by CYQAA, for the programs of study **BSc (Hons) International Hospitality Management (3 Academic Years, 180 ECTS)**, of the institution Canterbury Christ Church University UK, which is offered via the franchise method by your institution, Alexander College, Paphos.

In your letter of reply, you should include, in accordance with the above-mentioned Law, all the information that the Agency has identified as deficient or missing in the preliminary review.

It is expected that your response will be structured, and you will reply with specific references to documentation (annexes and pages) in accordance to the Agency’s Law.

Observations during the preliminary review:

1. **PART B (c) (p. 21)**

On page 21 of your application, the following programme and awards requirements conform to the “Regulation and Credit Framework for the Conferment of Awards” web page, could not be found:

<http://www.canterbury.ac.uk/quality-and-standardsoffice/regulation-and-policy-zone/regulation-and-credit-framework.aspx>

2. **PART B (d) - TABLE A: TEACHING STAFF ALEXANDER COLLEGE PAPHOS (p. 22)**

According to the Agency’s regulations, the institution’s **part time** teaching staff may serve at a percentage that does not exceed **30%** of the teaching and research staff of the School.

In the nominal list of the teaching staff you have provided of your institution, only two out of seven are employed full-time and five out of seven work on a part-time basis.

Please provide more information on the matter.

Additionally, the number of the teaching staff who hold a **Ph.D.** is low (only two out of seven), considering that according to the Agency’s regulations, at least 70% of the academic staff of all higher education institutions must possess a doctoral title in a subject related to their teaching field.

**Furthermore**, The CYQAA Council, during its 99th Summit, decided that institutions will be required to additionally send the list of their academic staff extracted from the **ERGANI database**, for **all** academic staff who teach in the programme.

In addition, all academic staff profiles (name and rank) must be uploaded on your **website**, including **part time staff**.

I remain at your disposal for any inquiries.

(Droso Lavithi)

On Behalf of the President of  
Cyprus Agency of Quality Assurance  
and Accreditation In Higher Education