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To
Director
Global College

SUBJECT: Preliminary review regarding the programme of study “*Master’s in Business Administration, MBA*”, which is offered by the Global College, via the franchise method, in collaboration with the University of Roehampton London, UK

Based on the Law [N. 136 (I) / 2015 to 35 (I) 2021], I have instructions to inform you in regards to the findings of the **preliminary review**, carried out by CYQAA, for the programs of study **Master’s in Business Administration, MBA - (1 year, 90 ECTS, MBA)**, of the institution University of Roehampton UK, which will be offered via the franchise method by your institution, Global College, Nicosia.

In your letter of reply, you should include, in accordance with the above-mentioned Law, all the information that the Agency has identified as deficient or missing in the preliminary review.

It is expected that your response will be structured, and you will reply with specific references to documentation (annexes and pages) in accordance to the Agency’s Law.

Observations during the preliminary review:

1. On page 7 (3rd web page):
<https://www.officeforstudents.org.uk/advice-and-guidance/the-register/the-ofsregister/#/provider/10007776>, **web page could not be found.**
2. On page 9 (section 4.5):
<https://www.roehampton.ac.uk/corporateinformation/quality-and-standards/collaborative-partnerships/collaborative-partnersand-programmes/>, **web page could not be found.**
3. On page 11 – (section c):
<https://www.roehampton.ac.uk/globalassets/documents/corporateinformation/policies/admissions-policy-dec16---taught-degrees.pdf>, **web page could not be found.**
4. On page 9 – (section b) and page 75 (Student Support Services):

“Complete evidence for the academic facilities and services to be offered by the educational institute as well as those offered by the educational institute whose degree title will be awarded”.

In regards with the above point, in your documentations, you properly refer to the **academic facilities** provided to Global College students and their access to electronic material through **Moodle**, as well as **support services** (i.e. pastoral, disability, study skills, careers). It is also required to include documentation on **the building facilities which are offered** by your institution Global College, in the same way as they are offered by Roehampton University. Such examples are the programmes’ Campuses, sport and functioning buildings, students’ access to health and safety resources, etc.

5. On page 12 (TABLE A: TEACHING STAFF):
The Agency would like to highlight that recruiting qualified staff is a prerequisite for running successful programmes of study. In the nominal list you provided of the teaching staff of your institution, one staff member appears to be at the rank of **Senior Lecturer**, and all the rest appear to be at the rank of **Lecturers**. Additionally, your institution’s **Full-time faculty** number is low, as well as their **education level**, according to the Guidelines of the Agency (only two out of five hold a Ph.D). The academic staff should be at least one level higher than the level taught (i.e. for Master’s level, academics should be qualified with a Doctorate at the least). Please, do submit more information on these matters. Furthermore, the CYQAA Council, during the 99th Council Summit, decided that institutions will be required to additionally send the list of their academic staff extracted from the **ERGANI database** and also submit **proof of social insurance payment** for **all** academic staff who teach in the programme. You did not submit proof of the ERGANI database for the **Part Time staff**, nor the social insurance payment proof for any of your staff members.

6. Furthermore, in order for the Agency to assure that the quality of the programmes of study is not compromised by any excess in the weekly **teaching load** of the academics, you need to submit the **total** number of teaching periods per week, for each academic/teacher and for each programme they are a part of, at Global College Nicosia. In addition, all academic staff profiles (name and rank) must be uploaded on your **website**.
7. On page 15-16 – *TABLE C: COURSE DISTRIBUTION PER YEAR / PER SEMESTER*, **some of the Modules** are different, compared to the **Modules** listed for the MBA Postgraduate Degree at the University of Roehampton London webpage (<https://www.roehampton.ac.uk/postgraduate-courses/mba/>). The University of Roehampton's response to our query concerning the distinction of the Modules offered at both Institutions, was that *MBA programme has recently undergone changes to the programme structure, which were implemented in Sept 23. These are currently running on campus for this academic year and will be implementable by partners (including Global College) from Sept 24. This is why there is a difference in the modules listed on UR's website versus those offered by Global College.* The Agency would like to highlight that in accordance with the provisions of cross-border education with the method of franchise law, the **structure** of the program of study, thus the **Courses delivered** by the Institution, as well as those offered by the Institution the higher education qualification of which will be awarded, must be the same.
8. **We would also like to inform you that based on the new policy of the Agency, all Franchise Programs will be inspected and monitored by the CYQAA during their implementation.**

I remain at your disposal for any inquiries.

(Droso Lavithi)

On Behalf of the President of
Cyprus Agency of Quality Assurance
and Accreditation
In Higher Education