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| **Doc. 300.3.1** | **External Evaluation Report** (Departmental) |
|  **Date:** Date |  |
|  | * **Higher Education Institution:**

Name* **Town:** Town
* **School/Faculty:** School/Faculty
* **Department:** Department
* **Department’s Status:** Choose status
* **Programme(s) of study under evaluation: Name (Duration, ECTS, Cycle)**

**Programme 1****In Greek:** Programme Name**In English:**Programme Name**Programme 2****In Greek:** Programme Name**In English:**Programme Name**Programme 3** **In Greek:** Programme Name**In English:** Programme Name |

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| The present document has been prepared within the framework of the authority and competencies of the Cyprus Agency of Quality Assurance and Accreditation in Higher Education, according to the provisions of the “Quality Assurance and Accreditation of Higher Education and the Establishment and Operation of an Agency on Related Matters Laws” of 2015 to 2021 [L.136(Ι)/2015 – L.132(Ι)/2021]. |

**Department’s programmes (to be filled by the CYQAA officer and verified by the EEC):**

|  |  |
| --- | --- |
| **DEPARTMENT** | **PROGRAMMES OF STUDY** |
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1. **Introduction**

*This part includes basic information regarding the onsite visit.*

Click to enter text.

1. **External Evaluation Committee (EEC)**

|  |  |  |
| --- | --- | --- |
| *Name* | *Position* | *University* |
| Name | Position | University |
| Name | Position | University |
| Name | Position | University |
| Name | Position | University |
| Name | Position | University |
| Name | Position | University |

1. **Guidelines on content and structure of the report**
* *The external evaluation report refers to the Department as a whole (programmes offered, teaching staff, administrative staff, infrastructure, resources, etc.).*

* *The external evaluation report follows the structure of assessment areas and sub-areas.*
* *Under each assessment area there are quality indicators (criteria) to be scored by the EEC on a scale from one (1) to five (5), based on the degree of compliance for the above mentioned quality indicators (criteria). The scale used is explained below:*

 *1 or 2: Non-compliant*

 *3: Partially compliant*

 *4 or 5: Compliant*

* *The EEC must justify the numerical scores provided for the quality indicators (criteria) by specifying (if any) the deficiencies.*
* *It is pointed out that, in the case of indicators (criteria) that cannot be applied due to the status of the Department, N/A (= Not Applicable) should be noted and a detailed explanation should be provided on the Department’s corresponding policy regarding the specific quality indicator.*
* *In addition, for each assessment area, it is important to provide information regarding the compliance with the requirements. In particular, the following must be included:*

***Findings***

*A short description of the situation in the Department based on evidence from the Department’s application and the site - visit.*

***Strengths***

*A list of strengths, e.g. examples of good practices, achievements, innovative solutions etc.*

***Areas of improvement and recommendations***

*A list of problem areas followed by or linked to the recommendations of how to improve the situation.*

* *The EEC should state the compliance for each sub-area (Non-compliant, Partially compliant, Compliant),* ***which must be in agreement with everything stated in the report.***
* ***The report may also address other issues which the EEC finds relevant.***
1. **Department’s academic profile and orientation**

*(ESG 1.1, 1.2, 1.4, 1.5, 1.6, 1.7, 1.8, 1.9)*

|  |
| --- |
| **Sub-areas*** 1. **Mission and strategic planning (including SWOT analysis)**
	2. **Connecting with society**
	3. **Development processes**

 |

Mark from 1 to 5 the degree of compliance for each quality indicator/criterion

*1 or 2: Non-compliant*

*3: Partially compliant*

*4 or 5: Compliant*

|  |  |
| --- | --- |
| Quality indicators/criteria  |  |
| 1. Department’s academic profile and orientation
 |
| 1.1 Mission and strategic planning (including SWOT analysis) | **1 - 5** |
| 1.1.1  | The Department has formally adopted a mission statement, which is available to the public and easily accessible.  | Choose mark |
| 1.1.2 | The Department has developed its strategic planning aiming at fulfilling its mission.  | Choose mark |
| 1.1.3 | The Department’s strategic planning includes short, medium-term and long-term goals and objectives, which are periodically revised and adapted.  | Choose mark |
| 1.1.4 | The programmes of study offered by the Department reflect its academic profile and are aligned with the European and international practice.  | Choose mark |
| 1.1.5 | The academic community is involved in shaping and monitoring the implementation of the Department's development strategies.  | Choose mark |
| 1.1.6 | Stakeholders such as academics, students, graduates and other professional and scientific associations participate in the Department's development strategy.  | Choose mark |
| 1.1.7 | The mechanism for collecting and analysing data and indicators needed to effectively design the Department's academic development is adequate and effective.  | Choose mark |
| Justify the numerical scores provided for the quality indicators (criteria) by specifying (if any) the deficiencies.Click to enter text.Additionally, provide information on the following:Coherence and compatibility among programmes of study offered by the Department.Coherence and compatibility among Departments within the School/Faculty (to which the Department under evaluation belongs).Click to enter text.Provide suggestions for changes in case of incompatibility.Click to enter text. |
| 1. Department’s academic profile and orientation
 |
| 1.2 Connecting with society | **1 - 5** |
| 1.2.1 | The Department has effective mechanisms to assess the needs and demands of society and takes them into account in its various activities.  | Choose mark |
| 1.2.2 | The Department provides sufficient information to the public about its activities and offered programmes of study.  | Choose mark |
| 1.2.3 | The Department ensures that its operation and activities have a positive impact on society.  | Choose mark |
| 1.2.4 | The Department has an effective communication mechanism with its graduates.  | Choose mark |
| Justify the numerical scores provided for the quality indicators (criteria) by specifying (if any) the deficiencies.Click to enter text. |
| 1. Department’s academic profile and orientation |
| 1.3 Development processes | **1 - 5** |
| 1.3.1 | Effective procedures and measures are in place to attract and select teaching staff to ensure that they possess the formal and substantive skills to teach, carry out research and effectively carry out their work.  | Choose mark |
| 1.3.2 | Planning teaching staff recruitment and their professional development is in line with the Department's academic development plan.  | Choose mark |
| 1.3.3 | The Department applies an effective strategy of attracting high-level students from Cyprus and abroad.  | Choose mark |
| 1.3.4 | The funding processes for the operation of the Department and the continuous improvement of the quality of its programmes of study are adequate and transparent.  | Choose mark |
| Justify the numerical scores provided for the quality indicators (criteria) by specifying (if any) the deficiencies.Click to enter text.Additionally, write: Expected number of Cypriot and international studentsCountries of origin of international students and number from each countryClick to enter text. |

*Findings*

*A short description of the situation in the Department based on evidence from the Department’s application and the site - visit.*

Click to enter text.

*Strengths*

*A list of strengths, e.g. examples of good practices, achievements, innovative solutions etc.*

Click to enter text.

*Areas of improvement and recommendations*

*A list of problem areas followed by or linked to the recommendations of how to improve the situation.*

Click to enter text.

**Please select what is appropriate for each of the following sub-areas:**

|  |  |
| --- | --- |
| **Sub-area** | ***Non-compliant / Partially Compliant / Compliant*** |
| 1.1 Mission and strategic planning | Choose answer |
| 1.2 Connecting with society | Choose answer |
| 1.3 Development processes | Choose answer |

1. **Quality Assurance**

*(ESG 1.1, 1.2, 1.3, 1.4, 1.6, 1.7, 1.8)*

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| --- |
| **Sub-areas*** 1. **System and quality assurance strategy**
	2. **Quality assurance for the programmes of study**
 |

Mark from 1 to 5 the degree of compliance for each quality indicator/criterion

*1 or 2: Non-compliant*

*3: Partially compliant*

*4 or 5: Compliant*

|  |  |
| --- | --- |
| Quality indicators/criteria  |  |
| 1. Quality Assurance
 |
| 2.1 System and quality assurance strategy | **1 - 5** |
| 2.1.1 | The Department has a policy for quality assurance that is made public and forms part of the Institution’s strategic management.  | Choose mark |
| 2.1.2 | Internal stakeholders develop and implement a policy for quality assurance through appropriate structures and processes, while involving external stakeholders.  | Choose mark |
| 2.1.3 | The Department’s policy for quality assurance supports guarding against intolerance of any kind or discrimination against students or staff.  | Choose mark |
| 2.1.4 | The quality assurance system adequately covers all the functions and sectors of the Department's activities:  |
| 2.1.4.1 | Teaching and learning | Choose mark |
| 2.1.4.2 | Research | Choose mark |
| 2.1.4.3 | The connection with society | Choose mark |
| 2.1.4.4 | Management and support services  | Choose mark |
| 2.1.5 | The quality assurance system promotes a culture of quality.  | Choose mark |
| 2.1.6 | Students’ evaluation and feedback | Choose mark |
| Justify the numerical scores provided for the quality indicators (criteria) by specifying (if any) the deficiencies.Click to enter text. |

|  |  |
| --- | --- |
| 1. Quality Assurance
 |  |
| 2.2 Quality assurance for the programmes of study | **1 - 5** |
| 2.2.1 | The responsibility for decision-making and monitoring the implementation of the programmes of study offered by the Department lies with the teaching staff.  | Choose mark |
| 2.2.2 | The system and criteria for assessing students' performance in the subjects of the programmes of studies offered by the Department are clear, sufficient and known to the students.  | Choose mark |
| 2.2.3 | The quality control system refers to specific indicators and is effective, which have been presented and discussed. | Choose mark |
| 2.2.4 | The results from student assessments are used to improve the programmes of study. | Choose mark |
| 2.2.5 | The policy dealing with plagiarism committed by students as well as mechanisms for identifying and preventing it are effective.  | Choose mark |
| 2.2.6 | The established procedures for examining students' objections/ disagreements on issues of student evaluation or academic ethics are effective.  | Choose mark |
| 2.2.7 | The Department publishes information related to the programmes of study, credit units, learning outcomes, methodology, student admission criteria, completion of studies, facilities, number of teaching staff and the expertise of teaching staff.  | Choose mark |
| 2.2.8 | Names and position of the teaching staff of each programme are published and easily accessible. | Choose mark |
| 2.2.9 | The Department has a clear and consistent policy on the admission criteria for students in the various programmes of studies offered.  | Choose mark |
| 2.2.10 | The Department flexibly uses a variety of teaching methods.  | Choose mark |
| 2.2.11 | The Department systematically collects data in relation to the academic performance of students, implements procedures for evaluating such data and has a relevant policy in place.  | Choose mark |
| 2.2.12 | The Department analyses and publishes graduate employment information.  | Choose mark |
| 2.2.13 | The Department ensures adequate and appropriate learning resources in line with European and international standards and/or international practices, particularly: |
| 2.2.12.1 | Building facilities | Choose mark |
| 2.2.12.2 | Library | Choose mark |
| 2.2.12.3 | Rooms for theoretical, practical and laboratory lessons | Choose mark |
| 2.2.12.4 | Technological infrastructure | Choose mark |
| 2.2.12.5 | Academic support | Choose mark |
| 2.2.14 | There is a student welfare service that supports students in regard to academic, personal problems and difficulties.  | Choose mark |
| 2.2.15 | The Department’s mechanisms, processes and infrastructure consider the needs of a diverse student population such as mature, part-time, employed and international students as well as students with disabilities.  | Choose mark |
| 2.2.16 | Mentoring of each student is provided and the number of students per each permanent teaching member is adequate.  | Choose mark |
| 2.2.17 | The provision of quality doctoral studies is ensured through doctoral studies regulations, which are publicly available.  | Choose mark |
| 2.2.18 | The number of doctoral students, under the supervision of a member of the teaching staff, enables continuous and effective feedback to the students and it complies with the European and international standards.  | Choose mark |
| 2.2.19 | The Department has mechanisms and funds to support writing and attending conferences of doctoral candidates.  | Choose mark |
| 2.2.20 | There is a clear policy on authorship and intellectual property.  | Choose mark |
| Justify the numerical scores provided for the quality indicators (criteria) by specifying (if any) the deficiencies.Click to enter text. |

*Findings*

*A short description of the situation in the Department based on evidence from the Department’s application and the site - visit.*

Click to enter text.

*Strengths*

*A list of strengths, e.g. examples of good practices, achievements, innovative solutions etc.*

Click to enter text.

*Areas of improvement and recommendations*

*A list of problem areas followed by or linked to the recommendations of how to improve the situation.*

Click to enter text.

**Please √ what is appropriate for each of the following sub-areas:**

|  |  |
| --- | --- |
| **Sub-area** | ***Non-compliant / Partially Compliant / Compliant*** |
| * 1. System and quality assurance strategy
 | Choose answer |
| * 1. Quality assurance for the programmes of study
 | Choose answer |

1. **Administration**

*(ESG 1.1, 1.3, 1.6)*

Mark from 1 to 5 the degree of compliance for each quality indicator/criterion

*1 or 2: Non-compliant*

*3: Partially compliant*

*4 or 5: Compliant*

|  |  |
| --- | --- |
| Quality indicators/criteria  |  |
| 3. Administration | **1 - 5** |
| 3.1 | The administrative structure is in line with the legislation and the Department’s mission. | Choose mark |
| 3.2 | The members of the teaching and administrative staff and the students participate, at a satisfactory degree and on the basis of specified procedures, in the management of the Department. | Choose mark |
| 3.3 | The administrative staff adequately supports the operation of the Department.  | Choose mark |
| 3.4 | Adequate allocation of competences and responsibilities is ensured so that in academic matters, decisions are made by academics and the Department’s council competently exercises legal control over such decisions.  | Choose mark |
| 3.5 | The Department applies effective procedures to ensure transparency in the decision-making process.  | Choose mark |
| 3.6 | Statutory sessions of the Department are held and minutes are kept. | Choose mark |
| 3.7 | The Department’s council operates systematically and autonomously and exercise the full powers provided for by the law and / or the constitution of the Department without the intervention or involvement of a body or person outside the law provisions.  | Choose mark |
| 3.8 | The manner in which the Department’s council operates and the procedures for disseminating and implementing their decisions are clearly formulated and implemented precisely and effectively.  | Choose mark |
| 3.9 | The Department applies procedures for the prevention and disciplinary control of academic misconduct of students, teaching and administrative staff, including plagiarism.  | Choose mark |
| 3.10  | The Department has appropriate procedures for dealing with students’ complaints.  | Choose mark |
| 3.11 | Ιnternationalization of the Department and external collaborations. | Choose mark |
| Justify the numerical scores provided for the quality indicators (criteria) by specifying (if any) the deficiencies.Click to enter text. |

*Findings*

*A short description of the situation in the Department based on evidence from the Department’s application and the site - visit.*

Click to enter text.

*Strengths*

*A list of strengths, e.g. examples of good practices, achievements, innovative solutions etc.*

Click to enter text.

*Areas of improvement and recommendations*

*A list of problem areas followed by or linked to the recommendations of how to improve the situation.*

Click to enter text.

**Please select what is appropriate for the following assessment area:**

|  |  |
| --- | --- |
| **Assessment area** | ***Non-compliant / Partially Compliant / Compliant*** |
| 3. Administration | Choose answer |

1. **Learning and Teaching**

*(ESG 1.2, 1.3, 1.4, 1.9)*

|  |
| --- |
| **Sub-areas****4.1 Planning the programmes of study****4.2 Organisation of teaching** |

Mark from 1 to 5 the degree of compliance for each quality indicator/criterion

*1 or 2: Non-compliant*

*3: Partially compliant*

*4 or 5: Compliant*

|  |  |
| --- | --- |
| Quality indicators/criteria  |  |
| 1. Learning and Teaching
 |
| 4.1 Planning the programmes of study | **1 - 5** |
| 4.1.1 | The Department provides an effective system for designing, approving, monitoring and periodically reviewing the programmes of study.  | Choose mark |
| 4.1.2 | Students and other stakeholders, including employers, are actively involved on the programmes’ review and development.  | Choose mark |
| 4.1.3 | Intended learning outcomes, the content of the programmes of study, the assignments and the final exams correspond to the appropriate level as indicated by the European Qualifications Framework (EQF).  | Choose mark |
| 4.1.4 | The programmes of study are in compliance with the existing legislation and meet the professional qualifications requirements in the professional courses, where applicable.  | Choose mark |
| 4.1.5 | The Department ensures that its programmes of study integrate effectively theory and practice.  | Choose mark |
| Justify the numerical scores provided for the quality indicators (criteria) by specifying (if any) the deficiencies.Click or tap here to enter text. |
| Learning and Teaching |
| 4.2 Organisation of teaching | **1 - 5** |
| 4.2.1 | The Department establishes student admission criteria for each programme, which are adhered to consistently.  | Choose mark |
| 4.2.2 | Recognition of prior studies and credit transfer is regulated by procedures and regulations that are in line with European standards and/or international practices.  | Choose mark |
| 4.2.3 | The number of students in the teaching rooms is suitable for theoretical, practical and laboratory lessons. | Choose mark |
| 4.2.4 | The teaching staff of the Department has regular and effective communication with their students, promoting mutual respect within the learner-teacher relationship. | Choose mark |
| 4.2.5 | Student-centred learning and teaching plays an important role in stimulating students’ motivation, self-reflection and engagement in the learning process.  | Choose mark |
| 4.2.6 | The teaching staff of the Department provides timely and effective feedback to their students.  | Choose mark |
| 4.2.7 | The criteria and the method of assessment as well as the criteria for marking are published in advance.  | Choose mark |
| 4.2.8 | The assessment allows students to demonstrate the extent to which the intended learning outcomes have been achieved.  | Choose mark |
| Justify the numerical scores provided for the quality indicators (criteria) by specifying (if any) the deficiencies.Click to enter text. |

*Findings*

*A short description of the situation in the Department based on evidence from the Department’s application and the site - visit.*

Click to enter text.

*Strengths*

*A list of strengths, e.g. examples of good practices, achievements, innovative solutions etc.*

Click to enter text.

*Areas of improvement and recommendations*

*A list of problem areas followed by or linked to the recommendations of how to improve the situation.*

Click to enter text.

**Please select what is appropriate for each of the following sub-areas:**

|  |  |
| --- | --- |
| **Sub-area** | ***Non-compliant / Partially Compliant / Compliant*** |
| 4.1 Planning the programmes of study | Choose answer |
| 4.2 Organisation of teaching | Choose answer |

1. **Teaching Staff** *(ESG 1.5)*

Mark from 1 to 5 the degree of compliance for each quality indicator/criterion

*1 or 2: Non-compliant*

*3: Partially compliant*

*4 or 5: Compliant*

|  |  |
| --- | --- |
| Quality indicators/criteria  |  |
| 1. Teaching Staff
 | **1 - 5** |
| 5.1 | The number of teaching staff - full-time and exclusive work - and the subject area of the staff sufficiently support the programmes of study.  | Choose mark |
| 5.2 | The teaching staff of the Department has the relevant formal and substantive qualifications for teaching the individual subjects as described in the relevant legislation.  | Choose mark |
| 5.3 | The visiting Professors' subject areas adequately support the Department’s programmes of study.  | Choose mark |
| 5.4 | The special teaching staff and special scientists have the required qualifications, sufficient professional experience and expertise to teach a limited number of programmes of study. | Choose mark |
| 5.5 | The ratio of special teaching staff to the total number of teaching staff is satisfactory.  | Choose mark |
| 5.6 | The ratio of the number of subjects of the programme of study taught by teaching staff working fulltime and exclusively to the number of subjects taught by part-time teaching staff ensures the quality of the programme of study.  | Choose mark |
| 5.7 | The ratio of the number of students to the total number of teaching staff is sufficient to support and ensure the quality of the programme of study.  | Choose mark |
| 5.8 | Feedback processes for teaching staff in regard to the evaluation of their teaching work, by the students, are satisfactory.  | Choose mark |
| Justify the numerical scores provided for the quality indicators (criteria) by specifying (if any) the deficiencies.Click to enter text.Also, write the following:- Number of teaching staff working full-time and having exclusive work- Number of special teaching staff working full-time and having exclusive work- Number of visiting Professors- Number of special scientists on lease servicesClick to enter text. |

*Findings*

*A short description of the situation in the Department based on evidence from the Department’s application and the site - visit.*

Click to enter text.

*Strengths*

*A list of strengths, e.g. examples of good practices, achievements, innovative solutions etc.*

Click to enter text.

*Areas of improvement and recommendations*

*A list of problem areas followed by or linked to the recommendations of how to improve the situation.*

Click to enter text.

**Please √ what is appropriate for the following assessment area:**

|  |  |
| --- | --- |
| **Assessment area** | ***Non-compliant / Partially Compliant / Compliant*** |
| Teaching staff number, adequacy and suitability | Choose answer |
| Teaching staff recruitment and development | Choose answer |
| Synergies of teaching and research | Choose answer |

1. **Research**

*(ESG 1.1, 1.3, 1.5, 1.6)*

Mark from 1 to 5 the degree of compliance for each quality indicator/criterion

*1 or 2: Non-compliant*

*3: Partially compliant*

*4 or 5: Compliant*

|  |  |
| --- | --- |
| Quality indicators/criteria  |  |
| 6. Research | **1 - 5** |
| 6.1 | The Department has a research policy formulated in line with its mission.  | Choose mark |
| 6.2 | The Department consistently applies internal regulations and procedures of research activity, which promote the set out research policy and ensure compliance with the regulations of research projects financing programmes.  | Choose mark |
| 6.3 | The Department provides adequate facilities and equipment to cover the staff and students’ research activities.  | Choose mark |
| 6.4 | The Department has the appropriate mechanisms for the development of students' research skills.  | Choose mark |
| 6.5 | The results of the teaching staff research activity are published to a satisfactory extent in international journals which work with critics, international conferences, conference proceedings, publications, etc. The Department also uses an open access policy for publications, which is consistent with the corresponding national and European policy.   | Choose mark |
| 6.6 | The Department ensures that research results are integrated into teaching and, to the extent applicable, promotes and implements a policy of transferring know-how to society and the production sector.  | Choose mark |
| 6.7 | The Department provides mechanisms which ensure compliance with international rules of research ethics, both in relation to research activity and the rights of researchers. | Choose mark |
| 6.8 | The external, non-governmental, funding of research activities of teaching staff is similar to other Departments in Cyprus and abroad. | Choose mark |
| 6.9 | The policy, indirect or direct of internal funding of the research activities of the teaching staff is satisfactory, based on European and international practices.  | Choose mark |
| Justify the numerical scores provided for the quality indicators (criteria) by specifying (if any) the deficiencies.Click to enter text. |

*Findings*

*A short description of the situation in the Department based on evidence from the Department’s application and the site - visit.*

Click to enter text.

*Strengths*

*A list of strengths, e.g. examples of good practices, achievements, innovative solutions etc.*

Click to enter text.

*Areas of improvement and recommendations*

*A list of problem areas followed by or linked to the recommendations of how to improve the situation.*

Click to enter text.

**Please √ what is appropriate for the following assessment area:**

|  |  |
| --- | --- |
| **Assessment area** | ***Non-compliant / Partially Compliant / Compliant*** |
| Research mechanisms and regulations | Choose answer |
| External and internal funding | Choose answer |
| Motives for research | Choose answer |
| Publications | Choose answer |

1. **Resources** *(ESG 1.6)*

Mark from 1 to 5 the degree of compliance for each quality indicator/criterion

*1 or 2: Non-compliant*

*3: Partially compliant*

*4 or 5: Compliant*

|  |  |
| --- | --- |
| Quality indicators/criteria  |  |
| 7. Resources | **1 - 5** |
| 7.1 | The Department has sufficient financial resources to support its functions, managed by the Institutional and Departmental bodies.  | Choose mark |
| 7.2 | The Department follows sound and efficient management of the available financial resources in order to develop academically and research wise.  | Choose mark |
| 7.3 | The Department’s profits and donations are used for its development and for the benefit of the university community. | Choose mark |
| 7.4 | The Department's budget is appropriate for its mission and adequate for the implementation of strategic planning.  | Choose mark |
| 7.5 | The Department carries out an assessment of the risks and sustainability of the programmes of study and adequately provides feedback on their operation.  | Choose mark |
| 7.6 | The Department's external audit and the transparent management of its finances are ensured.  | Choose mark |
| 7.7 | The fitness-for-purpose of support facilities and services is periodically reviewed.  | Choose mark |
| Justify the numerical scores provided for the quality indicators (criteria) by specifying (if any) the deficiencies.Click to enter text. |

*Findings*

*A short description of the situation in the Department based on evidence from the Department’s application and the site - visit.*

Click to enter text.

*Strengths*

*A list of strengths, e.g. examples of good practices, achievements, innovative solutions etc.*

Click to enter text.

*Areas of improvement and recommendations*

*A list of problem areas followed by or linked to the recommendations of how to improve the situation.*

Click to enter text.

**Please √ what is appropriate for the following assessment area:**

|  |  |
| --- | --- |
| **Assessment area** | ***Non-compliant / Partially Compliant / Compliant*** |
| 7. Resources | Choose answer |

1. **Conclusions and final remarks**

*Please provide constructive conclusions and final remarks, which may form the basis upon which improvements of the quality of the Department under review may be achieved.*

Click to enter text.

1. **Signatures of the EEC**

|  |  |
| --- | --- |
| *Name* | *Signature* |
| FullName |  |
| FullName |  |
| FullName |  |
| FullName |  |
| FullName |  |
| FullName |  |

**Date:** Click to enter date