



Monday, 11 December 2023

President and Members of the Board
The Cyprus Agency of Quality Assurance and
Accreditation in Higher Education (CYQAA)
5 Leoforos Lemesou, 2112, Nicosia – Cyprus

Subject: City Unity College preliminary review response – Masters in Criminology (MSc) Franchise Programme (Ref. No.: 07.14.164.012) London Metropolitan University

Dear President and Members of the Board,

In accordance with the provisions of Laws of 2015 to 2021 [L. 136 (I)/2015 - L. 132(I)/2021], we respond to all the information that the Cyprus Agency of Quality Assurance and Accreditation in Higher Education (CYQAA) has identified as deficient or missing in the preliminary review report dated Friday, 8 December 2023.

Response to each point from the CYQAA Franchise Criminology MSc_City Unity College_Preliminary review attached.

Point One

We have made the amendment on page 1 – point number 9 Expected number of students for each year (the institution must submit the exact number of students per semester) – checkbox ticked – find attached page.

Point Two

Pages 6, 7 and 8 site link has been corrected –

<https://www.legislation.gov.uk/ukxi/2020/573/made> see attached pages

Point Three

We agree with the observation that indeed the programme ranking of the above mentioned course is 73rd and not 29th on the Guardian University Rankings site. This was a copy paste typing error.

Open link

<https://www.theguardian.com/education/ng-interactive/2023/sep/09/the-guardian-university-guide-2024-the-rankings>, in the search box, type the institutions name and you will see the rankings per programme offered by that University. Find attached visual.



Point Four

All student services can be viewed in our Student Orientation Handbook attached.

Point Five

The academic faculty in Table A: Teaching Staff page 15 are all ranked as lecturers because they will be initially hired to teach in this new programme due to run in October 2024, when approved by CYQAA. According to our internal regulations each faculty member must undergo a six-month probation period in which time he/she will hold the rank of lecturer. Upon completion of the probation period the ranking committee will decide on the final rank of each academic faculty member. According to the decision of the CYQAA Council during the 99th Council Summit proof of social insurance payment must be provided for all academic faculty who teach in the programme. As this programme is currently undergoing review by CYQAA to run for the first time in October 2024, we have one full time faculty member to teach in this new programme (see attached ERGANI), the proposed rest of the faculty involved in this programme will be hired in due course depending on the outcome of its approval. Given the approval of the CYQAA the College will submit the relevant documentation of the academic faculty's proof of social insurance payments.

The course delivery by academic faculty with a minimum of doctorate is the minimum qualification as stated in the Course Level Agreement on page 103, during the programme evaluation and accreditation by London Metropolitan University all academic staff members passed through the evaluation and were approved by London Metropolitan University Law department evaluation panel. Should the CYQAA decide otherwise, once the programme is approved, City Unity College will hire the academic faculty member holding the relevant doctorate degree.

Point Six

As mentioned in Point 5 (above) due to the fact the this is a new programme with new academic faculty members, the teaching workload which appears in Table A: Teaching Staff page 15 will be held.

Currently the potential academic faculty CV's submit are not updated to include the employment at City Unity College due to the fact that they are not yet employed at the College, pending approval of the programme by CYQAA by which time their CV's will be uploaded onto the College's website accordingly. Find attached the prepared short CV's in accordance of CYQAA's request.



Point Seven

On page 17 – Table C: Course Distribution per year/per semester and page 167 of the application modules offer by City Unity College are correct. Attached you will find the Appendix 2 - Module-Code-Request_DomConroy_MSc Criminology given by London Metropolitan University.

Please note (and confirm with London Metropolitan University) that the MSc Criminology programme has changed at London Metropolitan University and that we are following their new MSc Criminology programme which had started in Fall 2023.

Point Eight

Attached you will find the London Metropolitan University awarding body degree certificate sample.

Should you require further clarifications please do not hesitate in contacting me directly.

Kind regards,

A handwritten signature in blue ink, appearing to read "Chris Constantinou", written over a light blue horizontal line.

Chris Constantinou
Director General
City Unity College Nicosia



Reference No: 07.14.164.013

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Fax: 00 357 22504392

email: dlavithi@dipae.ac.cy

8 December 2023

To
Director
City Unity College

SUBJECT: Preliminary review regarding the programme of study “*Masters in Criminology (MSc)*”, which is going to be offered by the City Unity College Nicosia, via the franchise method, in collaboration with the London Metropolitan University, UK

Based on the Law [N. 136 (I) / 2015 to 35 (I) 2021], I have instructions to inform you in regards to the findings of the **preliminary review**, carried out by CYQAA, for the programs of study **Masters in Criminology (MSc) - (1 year, 90 ECTS, Masters) 2nd Cycle**, of the institution London Metropolitan University, UK which will be offered via the franchise method by your institution, City Unity College, Nicosia.

In your letter of reply, you should include, in accordance with the above-mentioned Law, all the information that the Agency has identified as deficient or missing in the preliminary review.

It is expected that your response will be structured, and you will reply with specific references to documentation (annexes and pages) in accordance to the Agency’s Law.

Observations during the preliminary review:

1. On page 1 – *INSTITUTION'S CHECK LIST* “**In order for your request to be forwarded and properly examined, you must confirm that the following have been delivered at CYQAA’s offices (check ✓ where applicable):**”

On the checklist, point 9 was not completed although the information was submitted on page 158 of your application, under section 4. Admissions.

2. On pages 6 & 7 & 8 - The confirmation of the ‘*UK QAA recognition that London Metropolitan University has degree awarding powers*’ **web page cannot be found**.

3. On page 7 – The ‘*Programme Rankings: Number 29 on Guardian University Rankings*’ appears to be incorrect. Since on the relevant website, it is ranked: **Ranked 73rd in subject**, according to your documentation (<https://www.theguardian.com/education/ng-interactive/2023/sep/09/the-guardianuniversity-guide-2024-the-rankings>).

4. On page 11 – *Part (b)* – “**Complete evidence for the academic facilities and services to be offered by the educational institute as well as those offered by the educational institute whose degree title will be awarded**”.

In regards with the above point, in your documentation, you refer only to the building facilities which are offered by the collaborating institution. It is required to provide documentation on all facilities, including **infrastructures and services for students** that will be offered by your institution City Unity College Nicosia, in the same way as they are offered by London Metropolitan University. Such examples are, Counselling Service support and personal development (e.g. school offices that can help students’ access to advice and guidance from staff, from financial issues to careers, The Students' Union, etc.).

5. On page 15 – *TABLE A: TEACHING STAFF OF THE Masters in Criminology (MSc) programme*, you provide a nominal list of the teaching staff of your institution. In your list, all of the teaching staff appear to be at the rank of **Lecturers** (even though on your website **Despina Christofi** is listed as **Associate Professor**). In addition, one faculty member is **Special Teaching Personnel** whose **academic qualification is at the degree of MSc**. The Agency would like to highlight that recruiting qualified staff is a prerequisite for running successful programmes of study. Additionally the Course should be delivered by staff with the minimum qualifications set out the Course Level Agreement (page 103). For this reason the education level of the Academic staff should be at least one level higher than the level taught (i.e. for Master’s level, academics should be qualified with a Doctorate at the least). Please, do submit more information on this matter. The CYQAA Council, during the 99th Council Summit, decided that institutions will be required to additionally send the list of their academic staff extracted from the **ERGANI database** and also submit **proof of social insurance payment** for **all** academic staff who teach in the programme.

6. Furthermore, in order for the Agency to assure that the quality of the programmes of study is not compromised by any excess in the weekly **teaching load** of the academics, you need to submit the total number of teaching periods per week, for each academic/teacher and for each programme they are a part of, at City Unity College Nicosia. Additionally, their **CV's** should be updated so that their position at your College can be visible, under their current professional experience. In addition, from the requested "**Data**", all of the Teaching Staff's **Short CV's** are missing (*Doc. 500.01.03/500.01.04, TABLE A: TEACHING STAFF*), and only one faculty member's profile (name and rank) is uploaded on your **website**.
7. On page 17 – *TABLE C: COURSE DISTRIBUTION PER YEAR/PER SEMESTER* and page 167 of your application, under *Appendix 10: Course Structure Diagram*, the **underlined optional Modules of the Course, (as shown in ANNEX 1)**, are not offered by City Unity College, compared to the **Year 1 Modules** listed on the London Metropolitan University webpage (<https://www.londonmet.ac.uk/courses/postgraduate/criminology---msc/>).
8. On page 32 – *Appendix 3 – City Unity College (Nicosia) Ltd – CYQAA Letter_030723 – Section 'Certificate and transcript'*, it is stated that "**graduates of the approved courses taught at the Partner Institution shall receive a certificate produced by the University and it will be the same certificate as London Metropolitan University students enrolled on the same course taught on its main campus**". You need to submit a sample of the official document of the higher education qualification in a printout form.

I remain at your disposal for any inquiries.

(Droso Lavithi)

On Behalf of the President of
Cyprus Agency of Quality Assurance
and Accreditation
In Higher Education

ANNEX 1

Section 22: Course Structure Diagram (page 167 of your application)
Course Structure Diagram
SS7175CP Critical and justice issues in criminology (core, 20 credits)
7 SS7173CP Transnational Organised Crime (core, 20 credits)
7 SS7170CP Explaining Violence (core, 20 credits)
7 SS7079CP Criminological research methods (core, 20 credits)
7 SS7178CP Terrorism and radicalisation studies (core, 20 credits)
7 SS7085CP Psychology and Crime (core, 20 credits)
7 SS7P81CP Criminology Dissertation (core, 60 credits)

London Metropolitan University London Metropolitan University Courses https://www.londonmet.ac.uk/courses/postgraduate/criminology---msc/
London Metropolitan University Postgraduate courses Criminology - MSc
Year 1 modules include:
Criminological Research Methods (core, 20 credits)
Criminology Dissertation (core, 60 credits)
Critical and Justice Issues in Criminology (core, 20 credits)
Explaining Violence (core, 20 credits)
Terrorism and Radicalisation Studies (core, 20 credits)
Beyond the headlines - Global Crime in Focus (option, 20 credits)
Crime, Risk and Prevention (option, 20 credits)
Gender, Victimisation and Crime (option, 20 credits)
Modern Slavery, Human Trafficking & Organised Crime (option, 20 credits)
Psychology and Crime (option, 20 credits)
Transnational Organised Crime (option, 20 credits)
Wildlife Crime, Security and Conservation (option, 20 credits)

Point One

The request for reviewing the program of study, is submitted to CYQAA in order to be offered and operate at the beginning of:

1. the winter semester 2024
or
2. the spring semester

INSTITUTION'S CHECK LIST

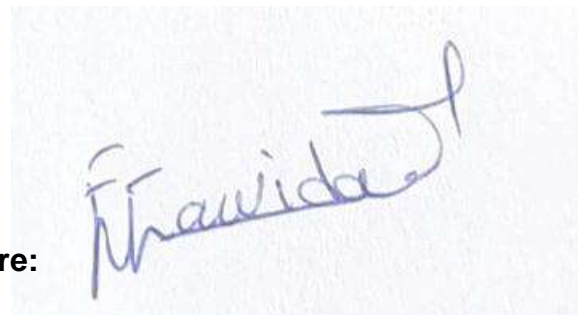
In order for your request to be forwarded and properly examined, you must confirm that the following have been delivered at CYQAA's offices (check ✓ where applicable):

1. Cover letter ✓
2. Application in print using the document No. 200.4 (1 copy) ✓
3. Application using the document No. 200.4 in digital form (1 copy) ✓
4. Practical Training Guide (if there is one)
5. Submission of the Foundation Year's program (if it is offered)
6. Test for English language competency or set levels on the basis of international examinations ✓
7. The institution's admission criteria of School Leaving Certificate / Apolytirion overall final grade..... ✓
8. Teaching staff short profile / Short CV (Doc. 500.01.03 / 500.01.04) ✓
9. Expected number of students for each year (the institution must submit the exact number of students per semester) ✓
10. Expected countries of origin of students, proportionally by country (the institution must submit the exact numbers per semester)

Program's of study Coordinator:

Name: Ms. Estelia Savvidou

Signature:



Tel.: 22332333

e-mail: e.savvidou@cityu.ac.cy

Date of Application Submission: 03.11.2023

Point Two

PART A

Instructions: Complete according the Article 11 of Laws 136(I)/2015 to 47(I)/2016. Any additional documents (e.g. agreements, memoranda of understanding etc.) must be submitted as annexes with the necessary references.

4.1 The educational institution of a member state is recognized in its country and duly authorized and accredited to provide courses and grant higher education qualifications with the method they are offered

Documentation:

The UK QAA recognizes that London Metropolitan University has degree awarding powers and that these were awarded in 1992 under the name of City of London Polytechnic. In January 1993 the University was renamed to London Guildhall University and in August of 2002 it was renamed to London Metropolitan University. Confirmation of this status can be found in the Register of higher education providers which is maintained by the Office for Students and can be viewed here: <https://www.legislation.gov.uk/uksi/2020/573/made>

The qualification London Metropolitan University awards to a student who has graduated from an international collaborative partner is equal to the qualification issued to students graduating from the same or similar course at its home campus (see Appendix 1, Appendix 1a and Appendix 1b – pages 20, 22 & 26).

4.2 The program of study leading to the award of the higher education qualification in the Republic has been officially accredited by the authorized and accredited Agency established in the member state of origin of the higher education qualification;

Documentation:

The UK QAA recognizes that London Metropolitan University has degree awarding powers and that these were awarded in 1992. Confirmation of this status can be found in the Register of higher education providers which is maintained by the Office for Students and can be

viewed here: <https://www.legislation.gov.uk/uksi/2020/573/made>

The qualification London Metropolitan University awards to a student who has graduated from an international collaborative partner is equal to the qualification issued to students graduating from the same or similar course at its home campus (see Appendix 1 and Appendix 1a – pages 20 & 22)

Position of the institution and programme of study in the national rankings:

- Institution Rankings: Number 85 on Guardian University Rankings

- Programme Rankings: Number 73 on Guardian University Rankings
<https://www.theguardian.com/education/ng-interactive/2023/sep/09/the-guardian-university-guide-2024-the-rankings>

4.3 The higher education qualification issued is the same as that which would have been awarded if the education had taken place entirely in the member state of origin of the higher education qualification;

Documentation:

The design of the course is guided by the QAA UK Quality Code's expectations, core and common practice and advice and guidance which is made up of sector developed themes, designed to support providers in developing and maintaining effective quality assurance practices. In keeping with the spirit of partnership, the panel is requested to offer advice and guidance and share with partners good practice procedures in terms of collaborative and quality assurance.

Appendix 2 (page 29) shows the same modules taught at City Unity College Nicosia are the same as modules taught at London Metropolitan University, UK campus.

The course shall be taught under a franchise arrangement whereby the University authorizes and approves the Partner Institution to deliver and assess part or all of the University's courses that are

also taught on the University's main campus in London, United Kingdom. The University shall hold direct responsibility for quality assurance, curriculum content, and the teaching, learning and assessment strategy (see agreement letter Appendix 3, page 32)

4.4 The higher education qualification, in case it certifies a vocational qualification, confers the same vocational rights in the territory of the member state of origin of the higher education qualification; and

Documentation:

Not Applicable for the Masters in Criminology (MSc) programme.

4.5 The higher education qualification issued in the Republic confers the same rights as those applicable in the territory of the member state of origin of the higher education qualification.

Documentation:

The UK QAA recognizes that London Metropolitan University has degree awarding powers and that these were awarded in 1992. Confirmation of this status can be found in the Register of higher education providers which is maintained by the Office for Students and can be viewed here:

<https://www.legislation.gov.uk/uksi/2020/573/made>

(see

Appendix 1, page 20)

London Metropolitan University, as a validating institution, is obliged to comply with the UK Quality Code for Higher Education, particularly the section on Advice and Guidance for Partnerships. The University also considers the Quality Assurance Agency Benchmark Statements when validating and re-approving courses delivered with Partner Institutions.

Part of London Metropolitan University's responsibilities within the partnership with City Unity College (Nicosia) Ltd shall be to ensure that the academic standards of all its awards and qualifications are consciously and carefully secured. All courses approved and delivered by the Partner Institution

Point Three

[3CX](#) [MOESY](#) [DIPAE/CYQAA](#) [DRIVE/DIPAE](#) [Evnyéβwaw, YΠΠ](#) [City Unity](#) [CAPO](#) [17](#) [Calendar](#) [eClass](#) [CityU IELTS](#) [BOX LondonMet](#) [reMarkable](#) • [Web L...](#) [Data Protection Gui...](#)

[BSc \(hons\) criminology & policing \(optional foundation year\)](#) »
[BSc \(hons\) criminology & psychology \(optional foundation year\)](#) »
[BSc \(hons\) criminology & sociology \(optional foundation year\)](#) »
[BSc \(hons\) psychology & sociology \(optional foundation year\)](#) »
[BSc \(hons\) sociology \(optional foundation year\)](#) »

Law
 1 institution
[View rankings](#)

London Met
 Ranked 29th in subject

6 courses
[BA \(hons\) criminology & law \(optional foundation year\)](#) »
[BSc \(hons\) criminology & policing \(optional foundation year\)](#) »
[LLB \(hons\) law with international relations \(optional foundation year, optional sandwich year\)](#) »
[BA \(hons\) law \(optional foundation year, optional sandwich year\)](#) »
[LLB \(hons\) criminal law \(optional foundation year, optional sandwich year\)](#) »
[LLB \(hons\) law \(optional foundation year, optional sandwich year\)](#) »

Criminology
 1 institution
[View rankings](#)

London Met
 Ranked 73rd in subject

8 courses
[BA \(hons\) criminology & law \(optional foundation year\)](#) »
[BSc \(hons\) criminology \(optional foundation year\)](#) »
[BSc \(hons\) criminology & international security \(optional foundation year\)](#) »
[BSc \(hons\) criminology & policing \(optional foundation year\)](#) »
[BSc \(hons\) criminology & psychology \(optional foundation year\)](#) »
[BSc \(hons\) criminology & sociology \(optional foundation year\)](#) »
[BSc \(hons\) psychology & sociology \(optional foundation year\)](#) »
[BSc \(hons\) sociology \(optional foundation year\)](#) »

English
 1 institution
[View rankings](#)

London Met
 1 course
[BA \(hons\) creative writing & English literature \(optional foundation year\)](#) »

Creative writing
 1 institution
[View rankings](#)

London Met
 1 course
[BA \(hons\) creative writing & English literature \(optional foundation year\)](#) »

Media and film studies
 1 institution
[View rankings](#)

London Met
 Ranked 60th in subject

7 courses
[BA \(hons\) digital media \(optional foundation year\)](#) »
[BA \(hons\) film & television production \(optional foundation year\)](#) »
[BA \(hons\) film & television studies \(optional foundation year, optional sandwich year\)](#) »
[BA \(hons\) journalism, film & television studies \(optional foundation year\)](#) »
[BSc \(hons\) media & communications \(optional foundation year\)](#) »

Point Four



Appendix 13
Student Orientation Handbook



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Chief Executive Officer's (CEO) Welcome Message

A very sincere welcome to all of you who consider City Unity College Nicosia an ideal educational institution that will foster your future academic endeavors. Operating in an impartially diverse community, City Unity College Nicosia places great emphasis on the ability to transfer knowledge through high quality teaching techniques in an environment that reflects values and encourages integrity.

Well-designed educational pathways, taught and supported by the City Unity College Nicosia team of high qualified professionals, will aim in shaping you up academically but also sculpture your personality; a quality fading out with time. At City Unity College Nicosia, we believe in students who are committed in achieving excellence and together will put aside all life obstacles in order to achieve the set goals and reach the dream.

Welcome to City Unity College Nicosia.

Elias Philippou
Chief Executive Officer



History and General Organisation

Introduction

The aim of this Student Orientation Handbook is to introduce new students to important information needed about the student life in Cyprus. Through this handbook, the City Unity College Nicosia wishes to specify, support and enhance the students' learning experience. All students are advised to study this handbook thoroughly and consult it at all times. Therefore, it is the responsibility of every student to consult the latest edition of that handbook.

Also, all new students will receive the Student Handbook during their induction day. The Student Handbook will make explicit all procedures, rights, duties and responsibilities of City Unity College Nicosia students. Institutional policies and procedures, guide- lines and instructions concerning the effective contribution of all students are written in detail.

City Unity College Nicosia Mission

City Unity College Nicosia's mission is to provide modern academic programs that are results oriented and that focus on the student's needs, so that every graduate may aspire to become a competent and qualified professional, in today's rapidly changing environment. City Unity College Nicosia was the first College to focus - besides the needs of young students, on the needs of working adults. We understand that you want more options, fewer hassles. That's why we offer flexible, self-directed programs that fit your life and how you want to learn. All of our students have a noble urge; the desire for something more. Continuing education means different things to different people, and we're open to your point of view. Our programs are designed with one goal in mind: to get you everything you need to pursue the career you want and succeed. "As we move forward with bold plans of Global Expansion and more exciting programs, and by making accessible education a reality for anyone with the desire to succeed, our aim is to offer every student the opportunity to live unique experiences and unforgettable student years."

Learner Success

To fulfil these goals, we are committed in:

Providing programs and services appropriate to the needs and ambitions of our students.

Partnerships

Collaborating with business, industry and other educational institutions to ensure curriculum continuity and to encourage and ease the transition for our students into the working world.



Lifelong Learning

Offering a vast range of part-time and continuing education programs, integrated with our full-time programs and by advancing, fostering and supporting a learning culture. As noticed, our college focuses upon, first and foremost, on our students and their educational and furthermore personal well-being. We take into great consideration our students' learning and they as well can contribute to the design of learning experiences through their constructive feedback and criticism. In this way, we are able to facilitate interactions among learners to promote and sustain sufficient learning.

Professional Development

The Professional Development Office offers a number of courses and opportunities for professional upgrading.

Alumni

By supporting our graduates throughout their career (on a life-time basis), in connecting them with the best employers in Cyprus and other business partners in the world.

General Education

By maintaining a rich general component in our curricula in order to foster and enhance critical thinking, communication skills, and cultural and social understanding in our students.

Customized Training

Tailored to the competitive and evolving needs of organizations.

Flexible Delivery

By employing a variety of delivery systems, including advanced information technologies, aimed at maximizing access and learning and at accommodating differing learning styles.

Internationally Recognized Programs

By launching programs of international caliber and recognition; developing co-operative international activities which foster human resource development for students, staff and international partners.

CITY UNITY COLLEGE NICOSIA Values

By respecting individual differences, encouraging risk-taking, by supporting participative decision-making and by confidently showing the way in post-secondary education.



Studying in Nicosia

City Unity College Nicosia Campus is located in Nicosia, the heart of the Island. The largest student population lives here. Nicosia has been the capital of our country for over 1000 years. It is the administrative, commercial, financial and cultural center of our island. It also serves as a base for major financial services providers and numerous smaller businesses. As a cradle of civilization marked by historical and cultural wealth, Nicosia is proud of its continuous progress in terms of cultural expression and creativity. At the same time, it has emerged as an important center of education and research in our country.

Premises and Equipment

According to the requirements set both by the collaborating foreign Universities and the Ministry of Education of Cyprus, City Unity College Nicosia designed and equipped all premises so as to offer to its students high-level education in a pleasant environment. City Unity College Nicosia operates in two fully-equipped buildings in the center of Nicosia, with modern classrooms, computer labs as well as an up-to-date library.

Classrooms

The classrooms provide the opportunity to the student to attend the course and participate creatively in the learning process, using the most modern teaching aids such as, laptops, LCD projectors, screens, sound systems and wireless Inter-net access. All rooms have central heating and air conditioning.

Computer Lab

The use of a computer is considered essential to the education and training and the modern life itself. City Unity College Nicosia uses all the benefits of the modern technology to provide high quality educational services to its students. The Computer Lab of the college is equipped with the most modern systems and networks. While all the facilities of City Unity College Nicosia operate in a wireless environment. The lab, apart from the teaching of the relevant courses, is offered both for practical training of the students and the search for information online.

Library

The library hosts a variety of academic books and journals and even more are brought on a regular basis into our educational collection as to expand our students' learning as much as possible. Several computers are provided to students to use free at their convenience. Online library catalogue, e-learning platform, ebsco, access to CMU library is also



available.

Cafeteria

At the College's Café, staff and students can have a break from their routine and enjoy some coffee, snacks or, even more, take the time to relax by playing games, billiards and even table football. The place is designed in a way that the classrooms and other premises are not affected in any way.

Student Life

Students at City Unity College Nicosia have the opportunity to live a student life full of activities, cultural events, entertainment and sport activities that make the student years more pleasant but also more creative. The student life in City Unity College Nicosia is everything that a young person who starts his/her academic adventure can dream of and aspire, and looking for activities and a student life along with their studies, but also a mature student who is looking for the quietest, calm and undisturbed environment to dedicate on his/her studies along with other family and professional obligations

Activities

Young students, full of life and enthusiasm have to choose among dozens of daily activities in Nicosia. In the college there are more than 10 different groups of students that meet the varied interests and talents of each student. Music, dance, art and photography groups, as well as other groups enrich the life in the college. Tours and trips abroad offer entertainment and fun and create a beautiful environment of friendliness and support within the college.

Students' Union

The students' union, which elects its own representatives, exists to promote the social, cultural, academic and other interests of students. The students' union, through its president, is represented on several College committees such as the College Council, the Academic Committee, the Administration Committee and the Disciplinary Committee. The students' union is also the link between the College, other higher education institutions and the community at large.

Alumni Association

All City Unity College Nicosia graduates automatically become members of the City Unity College Alumni Association (Ci.U.Co. Al. A.). The aim of the Alumni Association is to maintain contact with the College graduates by inviting them to attend College activities and by communicating to them the College's news. The association is designed so that it



may receive information from graduates concerning their employment and career development.

Cyprus Emergency Telephone Numbers

This section of the Student Orientation Handbook includes all necessary information concerning the Emergency Services, including fire, police and ambulance. Information on how to contact sea rescue, drug-abuse help, poison centers, chemists, emergency doctors and hospitals.

Emergency Service Telephone Numbers (English is spoken)

Ambulance	199 / 112
Police	199 / 112
Fire Service	199 / 112
All Emergencies (Pan-European)	199 / 112

Call 112 to reach emergency services - medical, fire or police - from anywhere in Europe. This Pan-European emergency number 112 can be called from any telephone (landline, pay phone or mobile cellular phone). Calls are free. Operators in Cyprus speak English; if you do not know your location they are able to geo-locate you. Use 112 for any life-threatening situation, including:

Serious medical problems (accident, unconscious person, severe injuries, chest pain, seizure), Any type of fire (house, car), Life-threatening situations (crimes), SOS 112. Information on the 112 number from the European Commission website

Hospitals and Pharmacies/Chemists

Medical Assistance

Hospital Information	1400
RCC Rescue Coordination Centre (air/sea rescue)	1441
Drugs/Narcotics/Poison Emergency	1401
Drug (anti-abuse support)	1410 / 1498
Doctors on Call	90 90 1432
AIDS Advisory Centre	22 305 155



24-hour Pharmacies

Ammochostos	90 90 1413
Larnaca	90 90 1414
Limassol	90 90 1415
Nicosia	90 90 1412
Paphos	90 90 1416

Hospitals

Ammochostos General Emergencies	23 200 000 23 200 200
Larnaca - Old General	24 304 312
Larnaca – Makareio	24 800 500
Limassol – Old General	25 305 333
Limassol – New General	25 801 100
Nicosia – New General	22 603 000
Nicosia – Makareio	22 405 000
Paphos - General	26 803 100

Transportation in Cyprus

Buses and Coaches

Buses: Just in front of the college, at 19, Stasinou Str. Engomi, Nicosia, students can use the bus network to any direction and destination in the city and province of Nicosia and Cyprus in general as well. On weekends, many students tend to exploit the cheap bus travel costs for visits to other cities of Cyprus such as, Paphos, Limassol, Nicosia and Larnaca.

For more information for the bus routes and hours from CUCU please visit:

<http://www.cyprusbybus.com/routes.aspx?sid=4>

Find out how to get around Cyprus using the bus and coach networks...

Buses are not consistent in appearance, though the destination is usually displayed in the windscreen. Bus time tables and schedules are available from tourist offices or directly from the bus companies. Be aware that services stop early daily (at approximately 18:00) and there is limited bus service on weekends (some areas have no service on Sundays).

Bus fare is paid directly to the bus driver; exact change is required. Shared and private taxi services provide an alternative method of transport with the options being Island-wide



bus services, urban buses, rural buses, intercity taxis, urban taxis and rural taxis.

- For comprehensive details on island-wide bus and taxi transport:
- Cyprus By Bus provides information about buses, bus routes and time tables in Cyprus:

<http://cyprus.angloinfo.com/redirect/url/www.cyprusbybus.com/Island-wide>

Bus Services

Various bus companies link all major towns with a regular service leaving every one or two hours. There is limited bus service on Sunday with some routes having no service at all. Bicycles can be taken on some of buses serving the main intercity routes.

Bus companies serve the following routes:

Larnaca - Nicosia - Limassol - Larnaca Airport - Ayia Napa - Protaras
Ayia Napa - Larnaca - Paralimni
Nicosia - Limassol - Paphos
Nicosia - Limassol
Larnaca - Nicosia / Larnaca – Limassol / Paphos - Limassol - Polis
Larnaca - Paralimni - Protaras

It is recommended to check directly with the bus companies to determine if service is available on a particular day.

Service Taxi Routes

Regular service taxis run between the following towns and airports:

Nicosia - Limassol
Larnaca - Nicosia
Nicosia - Larnaca airport
Larnaca - Limassol
Limassol - Larnaca airport
Limassol - Paphos
Limassol - Paphos airport
These service taxis do not operate between smaller towns and villages. Call for a schedule and detail of routes.
Cyprus Interurban Taxi Co. Ltd
(Pagkypria Eteria Yperastikon Taxi Ltd)
Tel: 77 777 474 (from any Cyprus telephone)
Tel: +357 22 730 888 (from outside Cyprus)



Student Code of Conduct

Purpose

The purpose of the Code of Student Conduct (the Code) is to define the responsibility of all City Unity College Nicosia students to act in a manner that respects the rights, safety and wellbeing of others. The intent of the Code is to provide a framework to resolve issues when civility and respect for the rights of others break down and informal resolution is not possible. These principles and values can only be realized in an atmosphere of respect, safety and security.

In the context of the Code, the goal and responsibility of City Unity College Nicosia is to provide an academic community encompassing all aspects of college life, such that the pursuit of education and personal growth can take place in a safe and welcoming environment. The Code includes coverage of incidents that occur on campus, which affect the City Unity College Nicosia workplace, living and study environment.

Scope

The Code applies to full-time and part-time (prospective or confirmed) student conduct from the time of application or registration in a program or course through to completion of the course or graduation from the program, where activities or actions are a component of the relationship between the student and the institution, or between community members.

Student Rights

Student Union

The acts as a means of communication between the College and its students. It is autonomous and its actions are based on the official student union constitution.

THE STUDENT UNION IS COMPRISED OF:
Student Union President Representative (Chairperson)
Vice - President
Treasurer
Secretary
Public Relations
Two (2) General Members

DUTIES AND RESPONSIBILITIES:

- Promote general welfare of students



- Act as the official organisation representing all students attending/enrolled at City Unity College Nicosia
- Develop and fosters the cultural, intellectual, social and athletic recreation of students
- Enhance communication between its members and the College
- Elect the Union Committee: President, Vice President, Secretary, Treasurer, Public Relations, Two Members
- Appoint members as representatives of College committees

All City Unity College Nicosia community members have rights that are protected under the Cyprus Human Rights Code as well as the European Charter of Rights and Freedoms. These rights are subject to limitations as described by law and some activities (rights) that are acceptable in a public place may not be appropriate in certain contexts in an institution of higher education.

All students have a responsibility to be aware of policies and codes that guide expectations of conduct in the various environments where students engage in college- related activity. It is expected that community members will treat each other with mutual respect and in a way that does not adversely affect the rights of others. Where this expectation is violated and not resolvable informally, formal processes will be engaged. Students will be held accountable for the behavior of their guests under this Code.

Academic Advising

At City Unity College Nicosia academic advising is a shared process between the student and the academic advisor which enables students to explore and achieve educational, life and career goals.

To Achieve This Students Will:

- Value the role of the academic advising process as part of the college Experience
- Demonstrate the characteristics of a prepared advisee by bringing questions and material for discussion to advising sessions
- Develop an educational plan for successfully achieving their goals
- Use campus resources and services to assist them in achieving their academic, personal and career goals
- Follow through when referred to appropriate campus resources
- Be able to accurately read and effectively use a degree audit in their educational planning
- Complete educational goals in a timely manner based on the educational plan.



Academic Advisor Responsibilities

- Effectively communicate the curriculum and graduation requirements for the student's major per college academic policies and procedures.
- Assist students in the pre-registration process which may include checking for course pre-requisites and interpretation of college test scores.
- Encourage and guide students as they define and develop realistic goals.
- Encourage and support students as they make academic progress according to their educational plans.
- Provide students with information about strategies for using the available resources and services on campus.
- Assist students in understanding the purposes and goals of higher education and its effects on their lives and personal goals.
- Be accessible for advising students during posted office hours, or by telephone, e-mail, or web access.
- Assist students in gaining decision-making skills and learning to assume responsibility for their educational plans and achievements.
- Maintain confidentiality.
- Assist students in working closely with their instructors and refer students to appropriate college sources when assistance is needed.

Advisee Responsibilities

- Schedule regular appointments and make regular contact with advisor during each semester.
- Keep all scheduled advising appointments
- Come prepared to each appointment with questions or materials for discussion.
- Be an active learner by participating fully in the advising experience.
- Ask questions if you do not understand an issue or have a specific concern.
- Enroll in the courses which you and your advisor have determined appropriate and follow-through with these courses.
- Keep a personal record of your progress toward meeting your goals. Use an audit sheet to track class completions.
- Organize official documents (transcripts, etc.) in an advising folder that will enable you to access them when needed.
- Complete all assignments or recommendations from your advisor.
- Clarify personal values and goals and provide your advisor with accurate information regarding your interests and abilities.
- Become knowledgeable about college programs, policies, and procedures.
- Accept responsibility for your decisions.



Orientation

Orientation, employment and career services and assistance with finding accommodation are just a few of the services offered to students at all stages of their College life by the Office of Student Affairs. Moreover, the Office of Student Affairs organizes and sponsors many extra-curricular programs and activities, which aim at enhancing students' life at City Unity College Nicosia. Student life is an important aspect of college education as it can offer a unique opportunity to develop leadership and communication skills. The Office of Student Affairs tries to cultivate a feeling of shared responsibility whereby students can learn the importance of teamwork and become members of an international community. The aim of the Office of Student Affairs is to help students acquire skills and qualities that will help them cope and excel in life after graduation.

Student Orientation Day

Orientation is an important service administered to all new students upon their arrival at the College. New students are required to attend a series of orientation seminars which, among other objectives, aim at:

- Easing students' way to college life by eliminating all obstacles that might interrupt their educational progress; and
- Making students aware of and experience all on and off-campus opportunities for personal, social, cultural and intellectual development.

During the orientation seminars, students are exposed to a variety of information relating to their studies and the College in general. They learn about the College structure and its operations and become acquainted with its officers and staff. Moreover, students are exposed to and thoroughly briefed on issues such as their rights and responsibilities and on matters such as academic regulations, assessment and grading. A very important part of the orientation for a student is getting to know the role of a student advisor. Student advisors help students prepare for their academic year, review the courses needed to fulfill graduation requirements and assist them in setting educational and career goals. Orientation concludes with a tour of all College facilities. Particular attention is given to the College library, where students are introduced to the variety of services it has to offer.

International Student Services

The Office of Student Affairs maintains and provides to all international students' up-to-



date information on Immigration regulations and procedures.

[Accommodation Services](#)

The Office of Student Affairs maintains information on available accommodation and estate agencies. It can, therefore, assist students in finding suitable accommodation.

Point Six

Academic Personnel Short Profile / Short CV

Institution:	City Unity College
Surname:	Savidou
Name:	Estelia
Rank/Position:	Lecturer
Program of Study:	
Scientific Domain: *	Criminology

**Field of Specialization*

Academic qualifications (list by highest qualification)			
Qualification	Year	Awarding Institution	Department
MSc	2014	University of Leicester	
LLB Law	2011	University of Leicester	

Employment history in Academic Institutions/Research Centers – List by the three (3) most recent		
Period of employment		Employer
From	To	Location
2016	ongoing	CDA College
		Nicosia

Position
Tourism Law Lecturer



ΦΟΡΕΑΣ ΔΙΑΣΦΑΛΙΣΗΣ ΚΑΙ ΠΙΣΤΟΠΟΙΗΣΗΣ ΤΗΣ ΠΟΙΟΤΗΤΑΣ ΤΗΣ ΑΝΩΤΕΡΗΣ ΕΚΠΑΙΔΕΥΣΗΣ
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Key refereed journal papers, monographs, books, conference publications etc. List the five (5) more recent and other five (5) selected –(max total 10)

Ref. Number	Year	Title	Other authors	Journal and Publisher/ Conference	Vol.	Pages
1						
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**Exhibitions (where applicable). List the five (5) more recent and other five (5) selected.
(max total 10)**

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*Project Role: i.e. Scientific/Project Coordinator, Research Team Member, Researcher, Assistant Researcher, other



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**Academic Consulting Services and/or Participation in Councils / Boards/ Editorial Committees.
List the five (5) more recent (Optional Entry)**

Ref. Number	Period	Organization	Title of Position or Service	Key Activities
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Awards / International Recognition (where applicable). List the five (5) more recent and other five (5) selected. (max total 10) (Optional Entry)

Ref. Number	Date	Title	Awarded by:
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Ref. Number	Date	Title	Key Activities:
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Academic Personnel Short Profile / Short CV

Institution:	City Unity College
Surname:	Christofi
Name:	Despina
Rank/Position:	Lecturer
Program of Study:	
Scientific Domain: *	Law

*Field of Specialization

Academic qualifications (list by highest qualification)

Qualification	Year	Awarding Institution	Department	Thesis title
LLB (Hons)	2013	University of Leicester	School of Law	'The concept of Domestic violence and comparison of how it is treated by law in the UK and Cyprus'
LLM in International Commercial Law	2014	University of Glasgow	School of Law	'An analysis of the role of banks in the financial crisis of 2007 in the UK and an examination of whether the reform measures of the UK can be effectively adopted in the case of Cyprus'
Ph.D. in Law	2017	University of Central Lancashire	School of Law	'Effective judicial protection of bank depositors during the financial crisis and arbitration in an EU context'



Employment history in Academic Institutions/Research Centers – List by the three (3) most recent

Period of employment		Employer	Location	Position
From	To			
Sep-2023	ongoing	Open University of Cyprus	Nicosia	Adjunct Faculty
Sep-17	Jan-21	UCLan Cyprus	Larnaca	Lecturer in Financial Services Regulation and Alternative Dispute Resolution
Sep-14	Aug-17	UCLan Cyprus	Larnaca	Research Scholar and Associate Lecturer

Key refereed journal papers, monographs, books, conference publications etc. List the five (5) more recent and other five (5) selected –(max total 10)

Ref. Number	Year	Title	Other authors	Journal and Publisher/ Conference	Vol.	Pages
1	2022	International Encyclopedia of Commercial and Economic Law – Cyprus	Stephanie Laulhé Shaelou and Nevi Agapiou	Kluwer Law International		
2	2022	Diversity of Enforcement Titles in Cross-border Debt Collection in the EU: National Report – Cyprus	Demetra Loizou	University of Maribor		
3	2021	Κυπριακό Τραπεζικό Δίκαιο	Αθανασίου Γ., Βουλγαράκης Κ., Γεωργίου Ρ., Κυριακίδης Ν., Ροδοσθένους Π. ,	Νομική Βιβλιοθήκη		

4	2021	'The Relationship between Allegations of Economic Crimes in Foreign Investments and the Adjudicative Power of Investor-State Tribunals'	Στρόππος Χ., Στυλιανίδης Χ., Χαράλαμπος Β., Χατζηκώστας Ζ., Χρίστου Θ.	ICSID Review - Foreign Investment Law Journal	36	129-149
5	2018	'The Cypriot Banking Sector During the Financial Crisis and Its Reforms: An Examination in Light of the Case of the UK'		The Cyprus Law Review	29	43-66
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ΦΟΡΕΑΣ ΔΙΑΣΦΑΛΙΣΗΣ ΚΑΙ ΠΙΣΤΟΠΟΙΗΣΗΣ ΤΗΣ ΠΟΙΟΤΗΤΑΣ ΤΗΣ ΑΝΩΤΕΡΗΣ ΕΚΠΑΙΔΕΥΣΗΣ
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Ref. Number	Date	Title	Funded by	Project Role*
1	2019-2021	'Diversity of Enforcement titles in cross-border debt collection in the EU – EU-En4s'	EU Justice Programme	Researcher
2	2014-2017	'The Law of Financial and Economic Governance in the EU' (FecoGov)	Jean Monnet Module	Assistant Researcher
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Academic Personnel Short Profile / Short CV

Institution:	City Unity College
Surname:	Marneros
Name:	Christos
Rank/Position:	Lecturer
Program of Study:	
Scientific Domain: *	Law

**Field of Specialization*

Academic qualifications (list by highest qualification)

Qualification	Year	Awarding Institution	Department	Thesis title
Bachelor of Law (Hons)	2013-2016	University of Southampton	School of Law	'Benefit Tourism: Has The CJEU managed to strike a fair balance?'
M.A in Political Philosophy	2016-2017	The Royal Holloway	School of Law	'The Issue of Political Obligations: Towards an account based on Democratic Respect.'
Ph.D. in Law	2017-2020	University of Kent	School of Law	'Human Rights after Deleuze: Towards An An-archic Jurisprudence.'

Employment history in Academic Institutions/Research Centers – List by the three (3) most recent



Period of employment		Employer	Location	Position
From	To			
2018	ongoing	University of Kent, Kent Law School, Canterbury, UK	England	Assistant Lecturer in Law
06/2019	-07-2019	University of Kent, Kent Law School, Canterbury, UK	England	Research Assistant

Key refereed journal papers, monographs, books, conference publications etc. List the five (5) more recent and other five (5) selected –(max total 10)

Ref. Number	Year	Title	Other authors	Journal and Publisher/ Conference	Vol.	Pages
1	2022	'M.Γ.Δ.: The figure of the cop in the anarchic lyrics of Greek Punk.'		Active Distribution		
2	2021	'Everybody Wants to Be A Cop.'		Anarchist Currents Against Brutality: The Global Struggle to End Police Violence		
3	2021	'Contrasting Legacies: Deleuze and the Dogmatism of Human Rights.'		Double Binds of Neoliberalism: Theory and Culture After 1968		
4	2021	'Against the Eternal Law(s) of Human Rights: Towards a Becoming-Chaotic of Time.'	Crimes in Foreign	The Times and Temporality of International Human Rights Law		



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1	2019-2021	'Diversity of Enforcement titles in cross-border debt collection in the EU – EU-En4s'	EU Justice Programme	Researcher
2	2014-2017	'The Law of Financial and Economic Governance in the EU' (FecoGov)	Jean Monnet Module	Assistant Researcher
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*Project Role: i.e. Scientific/Project Coordinator, Research Team Member, Researcher, Assistant Researcher, other



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Academic Personnel Short Profile / Short CV

Institution:	City Unity College
Surname:	Kaite
Name:	Charis
Rank/Position:	Lecturer
Program of Study:	
Scientific Domain: *	Law

*Field of Specialization

Academic qualifications (list by highest qualification)

Qualification	Year	Awarding Institution	Department	Thesis title
BSc Psychology	1998-2002	University of Crete, Rethymon	School of Psychology	Psychotherapeutic procedures in Integrative Psychotherapy. The therapist's intervention in person's with Schizophrenic Symptoms.
MSc Criminology and Forensic Psychology	2003-2004	Middlesex University	School of Psychology	Competing Psychological Explanations of Pedophilia.
PhD	2011-2015	Cyprus University of Technology	School of Psychology	Phenomenological Exploration of the lived experience of persons with Severe Mental Illness in Cyprus .

Employment history in Academic Institutions/Research Centers – List by the three (3) most recent				
Period of employment		Employer	Location	Position
From	To			
2018	ongoing	Welfare office	Larnaca	Social welfare officer
2018	2019	Open University Cyprus	Nicosia	Police Studies-Coordinator

Key refereed journal papers, monographs, books, conference publications etc. List the five (5) more recent and other five (5) selected –(max total 10)

Ref. Number	Year	Title	Other authors	Journal and Publisher/Conference	Vol.	Pages
1	2018	Application of van Manen's methodology in studying the lived experience of severe mental illness: the dimension of existential investigation through literature and art.	Karanikola, M., Phellas, C., Papathanassoglou	Nursing Care & Research / Nosileia kai Ereuna	50	145
2	2018	Masculinity, stereotyping and sexism in nursing: A systematic review of the literature	Kouta, C	Nursing Care & Research / Nosileia kai Ereuna	52	204-212
3	2017	Investigation of the association between quality of life and depressive symptoms	Papamarkou, M. Sarafis	BMC Women's Health,	17	115



4		during postpartum period: A correlational study	Charalambous, A., Charalambous, M., Kouta	SAGE Open Medicine		5-10
5	2017	The effects of anxiety and quality of life of breast cancer patients following completion of the first cycle of chemotherapy	Charalambous, A., Constantinou, M., Kouta	BMJ Open	6	12
	2016	Translation and validation of Cancer-Related Fatigue Scale in Greek in a sample of patients with advanced prostate cancer.				



ΦΟΡΕΑΣ ΔΙΑΣΦΑΛΙΣΗΣ ΚΑΙ ΠΙΣΤΟΠΟΙΗΣΗΣ ΤΗΣ ΠΟΙΟΤΗΤΑΣ ΤΗΣ ΑΝΩΤΕΡΗΣ ΕΚΠΑΙΔΕΥΣΗΣ
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**Exhibitions (where applicable). List the five (5) more recent and other five (5) selected.
(max total 10)**

Ref. Number	Date	Topic	International / Local	Location*	Role in Exhibition
1					
2					
3					
4					
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* Specify venue, geographic location etc



**Research Projects. List the five (5) more recent and other five (5) selected
(max total 10)**

Ref. Number	Date	Title	Funded by	Project Role*
1	2019-2021	'Diversity of Enforcement titles in cross-border debt collection in the EU – EU-En4s'	EU Justice Programme	Researcher
2	2014-2017	'The Law of Financial and Economic Governance in the EU' (FecoGov)	Jean Monnet Module	Assistant Researcher
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*Project Role: i.e. Scientific/Project Coordinator, Research Team Member, Researcher, Assistant Researcher, other



ΦΟΡΕΑΣ ΔΙΑΣΦΑΛΙΣΗΣ ΚΑΙ ΠΙΣΤΟΠΟΙΗΣΗΣ ΤΗΣ ΠΟΙΟΤΗΤΑΣ ΤΗΣ ΑΝΩΤΕΡΗΣ ΕΚΠΑΙΔΕΥΣΗΣ
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**Academic Consulting Services and/or Participation in Councils / Boards/ Editorial Committees.
List the five (5) more recent (Optional Entry)**

Ref. Number	Period	Organization	Title of Position or Service	Key Activities
1				
2				
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ΦΟΡΕΑΣ ΔΙΑΣΦΑΛΙΣΗΣ ΚΑΙ ΠΙΣΤΟΠΟΙΗΣΗΣ ΤΗΣ ΠΟΙΟΤΗΤΑΣ ΤΗΣ ΑΝΩΤΕΡΗΣ ΕΚΠΑΙΔΕΥΣΗΣ
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Awards / International Recognition (where applicable). List the five (5) more recent and other five (5) selected. (max total 10) (Optional Entry)			
Ref. Number	Date	Title	Awarded by:
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ΦΟΡΕΑΣ ΔΙΑΣΦΑΛΙΣΗΣ ΚΑΙ ΠΙΣΤΟΠΟΙΗΣΗΣ ΤΗΣ ΠΟΙΟΤΗΤΑΣ ΤΗΣ ΑΝΩΤΕΡΗΣ ΕΚΠΑΙΔΕΥΣΗΣ
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**Other Achievements. List the five (5) more recent and other five (5) selected.
(max total 10) (Optional Entry)**

Ref. Number	Date	Title	Key Activities:
1			
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Point Seven

If the modules listed above are direct replacements for other modules (e.g. a simple retitling) list the old module here in the corresponding number slot. If you require a module simply to be removed from the catalogue, with no direct substitute, list it here, but delete the number reference in the left column to show that it corresponds to no module in the list above (formal procedures by QEU still apply). Do not add modules to this list if they will be deleted from one course, but remain in use on others.

Please note: allow 4 days this form to be processed and returned to you. Do keep in mind that no course or module specifications can be submitted unless they are fully and correctly coded.

Code	Title of module to be deleted
1	
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Point Eight



LONDON METROPOLITAN UNIVERSITY

Student Name

has been awarded the degree of

**Master of Science
with Distinction**

having successfully completed the approved
postgraduate programme in

Criminology

SAMPLE

Lynne Dobbs

Vice-Chancellor and Chief Executive

Date of Award

taught in association with City Unity College, Cyprus

